



SAFE GUARDING POLICY

REVIEWED AND APPROVED BY

FLINT TOWN COUNCIL

ON 21st SEPTEMBER 2026

Flint Town Council Safeguarding Policy

Purpose

Flint Town Council is committed to ensuring the safety, wellbeing, and protection of all participants in its activities, including children, young people, older adults, and vulnerable adults, including those living with dementia. This policy sets out the Council's approach to safeguarding and protecting participants from harm, abuse, and neglect.

Scope

This policy applies to all Councillors, staff, volunteers, and contractors involved in Flint Town Council activities, events, or services, including weekly Community Coffee Mornings.

Policy Statement

- The Council has a **zero-tolerance approach** to abuse, neglect, or unsafe practices.
- All activities are conducted in a safe, welcoming, and inclusive environment.
- Staff and volunteers are **briefed on safeguarding responsibilities** and must report any concerns promptly.
- The Council follows **statutory safeguarding guidance** and works closely with local safeguarding authorities where necessary.

Responsibilities

- **Town Clerk / Safeguarding Lead:** Ensures staff and volunteers are aware of safeguarding procedures, provides training, and acts on reported concerns.
- **Staff and Volunteers:** Must adhere to this policy, report concerns immediately and maintain confidentiality.

Reporting Concerns

Any safeguarding concerns should be reported to the Town Clerk (or nominated Safeguarding Officer). In urgent situations, the Council will contact Flintshire County Council Social Services or the Police.

Review

This policy will be reviewed annually or sooner if legislation or best practice guidance changes.