

TOWN HALL MANAGEMENT COMMITTEE

The Minutes of the proceedings of the hybrid meeting of the Town Hall Management Committee, held on Monday 20th October 2025.

PRESENT: Councillor V. Perfect (in the Chair).

Councillors: M. Buckley, R. Davies, C. Griffiths, M. Hanson, E. Jones, M. Moore and M. Whittaker.

APOLOGIES FOR ABSENCE: Councillors D. Challenger, P. Cunningham, N. Davies, D. Jones, M. Perfect, I. Roberts and J. Stoneley.

IN ATTENDANCE: L. Wood, Town Clerk, N. Thornton, Support Officer and Member of the Public

126. PUBLIC ENQUIRY ITEM

There were no public enquiry items.

127. DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT

There were no declarations of interest.

128. MINUTES

Councillor M. Buckley proposed the Minutes of the meeting held on Monday 15th September 2025 be approved, which was seconded by Councillor M. Moore.

RESOLVED: That the minutes of the Meeting held on Monday 15th September 2025 be approved as a correct record and signed by the Chair.

129. FIRE SAFETY

The Town Clerk reported that following a visit from the Fire Safety Officer, North Wales Fire and Rescue Service, a report of recommendations, some mandatory, had been received. The report was shared with Councillors, including quotations for installing or replacing the necessary fire safety measures. The Town Clerk also noted that not all quotations had yet been received and that an update would be provided at the next meeting.

Councillor M. Buckley proposed that the recommendations and quotations be accepted, emphasising that fire safety for the building, staff, Councillors, and users is paramount. This was seconded by Councillor M. Hanson.

RESOLVED: That the Town Clerk proceed with the implementation of the recommended fire safety measures and accept the quotations.

130. BALCONY WINDOW SECURITY

The Town Clerk reported that the balcony doors were not currently alarmed. On two occasions, the doors were opened without staff being aware, which breached the security of the building and also had the potential to allow rain in, causing damage. A quotation was shared to install an alarm on the balcony doors, consistent with the alarms on other internal and external doors in the building. Once installed, if the doors were opened while the building was locked and alarms activated, staff or monitoring services would be immediately alerted.

Councillor M. Buckley proposed that the quotation be accepted. This was seconded by Councillor M. Hanson.

RESOLVED: That the Town Clerk proceed with the installation of the alarm on the balcony doors and accept the quotation.

Date of Council Meeting	Monday 20th October, 2025
..... Chair	