



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

Mrs. Lesley Wood

Town Clerk

email: townclerk@flinttowncouncil.gov.wales

November 2023

Dear Councillor,

You are hereby requested to attend the Hybrid Meeting of the **TOWN HALL MANAGEMENT COMMITTEE** on Monday 20th November 2023 at 6.30 p.m. to discuss the following agenda.

The physical venue will be the Town Hall, Flint CH6 5NW. Should you wish to attend virtually via Zoom, please email or telephone the Town Clerk to request the meeting ID at least three working days prior to the meeting.

In accordance with the Local Government and Elections (Wales) Act 2021, the summons to attend a meeting will now be sent to members electronically. If a member wants to receive the summons in writing rather than electronically, you must give notice in writing to myself and specify the postal address to which the summons should be sent.

Yours faithfully,

Town Clerk

AGENDA

1. Apologies

2. Public Enquiry Item

In accordance with the agreed criteria (copies will be available at the meeting) any member of the public present can ask a question or make comment on any agenda item

3. Declaration of Interest – Members Code of Conduct

4. To confirm as a correct record the minutes of the meeting held on Monday 16th October 2023

5. Clerks update on matters arising from the previous meeting, if any

6. Town Hall External Door Sign

To consider the attached proposal for an External Door sign.