

FINANCE & POLICY COMMITTEE

The Minutes of the proceedings of the hybrid meeting of the Finance & Policy Committee, held on Monday 27th February 2023.

PRESENT: Councillor J. Stoneley (in the Chair).

Councillors: Ms. M. Buckley, D. Challenger, Mrs. N. Davies, R. Davies, Mrs. C. Griffiths, Mrs. E. Jones, M. W. Moore, Mrs. M. Perfect, Mrs. V. Perfect and M. Whittaker.

APOLOGIES FOR ABSENCE: Councillors: B. Goldsborough, P. Cunningham, Mrs. L. Leigh and I. Roberts.

IN ATTENDANCE: Mrs. L. Wood, Town Clerk and Mrs. N. Thornton, Support Officer.

181. DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT

There were no declarations.

182. MINUTES

RESOLVED: That the minutes of the Meeting held on Monday 16th January, 2023 be approved as a correct record and signed by the Chair.

183. ACCOUNTS FOR PAYMENT

The accounts for payment totalling £19,943.00 were circulated to Council for approval.

RESOLVED: That the accounts for payment totalling £19,943.00 on the schedule be approved for payment.

184. INTERIM INTERNAL AUDIT OF ACCOUNTS 2022/23

The Council considered the action plan and report of the internal auditor, JDH Business Services.

The Town Clerk reported that the action points will be implemented.

RESOLVED: That the action plan and report of the internal auditor, JDH Business Services and the actions of the Town Clerk be noted.

185. H M KING CHARLES III CORONATION

The Mayor, Councillor Mrs. M. Perfect reported that she will be holding a viewing of the King's Coronation at the Town Hall on Saturday 6th May for local groups and Councillors.

The Mayor, Councillor Mrs. M. Perfect proposed that the Council purchases Commemorative Coins for all the Primary Schools in the town at the cost of approximately £2055.00. This proposal was duly seconded.

Councillor M. Moore proposed that the Council purchases a copy of the New Testament for all the Primary Schools. There was no seconder for this proposal therefore was not taken to a vote. Councillors agreed to ordering the Commemorative Coins for all the Primary Schools in the town.

RESOLVED: That the Town Clerk will purchase the Commemorative Coins to be given to each child in all the Town's primary schools.

186. H M KING CHARLES III CORONATION 'BIG LUNCH' CELEBRATION

The Town Clerk reminded Councillors that for the Queen's Platinum Jubilee Celebrations 2022, the Council advertised that residents could apply to the Council for donations towards their celebrations.

Councillor Mrs. M. Perfect proposed that the Council should advertise and offer residents £50 towards their HM Kings Charles III Coronation Celebrations 2023. Councillors agreed.

RESOLVED: That the Town Clerk advertise and offer residents £50 towards their HM Kings Charles III Coronation Celebrations 2023.

187. TOWN HALL DEFIBRILLATOR

The Town Clerk informed the Council that we had been given a defibrillator by Flint & District Lions Club. The Town Clerk shared the on costs and also the cost of installing the defibrillator and cabinet to the outside of the building. Councillors agreed to costs.

In order to have the defibrillator and cabinet erected on the outside of the building, the Council have submitted a Listed Building Consent Form to Flintshire County Council.

The Town Clerk also reported that the Lions Club will arrange for a training session on how to operate the defibrillator and the Council can open this session to member of the public.

Councillor R. Davies suggested that the ideal location for the defibrillator and cabinet would be to the rear of the building as this has the best vehicle access and most people needing the defibrillator would come in a vehicle as opposed to on foot. Councillors agreed.

Councillor Mrs. M. Perfect proposed a donation was made to the Flint & District Lions Club for the donation of the defibrillator and cabinet to the Town Council.

Councillor Mrs. N. Davies proposed a sum of £200 is made as a donation to the Flint & District Lions Club. Councillors agreed.

RESOLVED: That the Council will await for the Listed Building Consent form to be approved and then arrange for erection of the defibrillator and cabinet to the rear of the building; that arrangements are for Defibrillator training at the Town Hall for Councillors, Staff and Members of the Public; that a £200 donation is made to the Flint & District Lions Club.

188. COUNCIL POLICIES

The Council considered the following Council Policies for approval and adoption.

Financial Regulations
Code of Conduct
Annual Investment Strategy

RESOLVED: That the Financial Regulations, Code of Conduct and Annual Investment Strategy were approved and were adopted by the Council.

189. REVIEW OF OFFICE IT EQUIPMENT

The Town Clerk informed Council that following a recent IT issue, the Council used the services of a local IT professional and was informed the current office equipment was no longer fit for purpose and prepared a report and costings for new equipment. This was shared with Council. Councillors agreed to purchase the new equipment.

RESOLVED: That the Town Clerk will liaise with the IT professional and purchase the new office equipment.

190. TO APPROVE ANY MATTERS OF A FINANCIAL NATURE AGREED AT THE COMMITTEE MEETINGS OF THE 27th FEBRUARY, 2023

The Chairman asked for all Councillors to approve and adopt the financial recommendations made at each of the Committee meetings earlier this evening.

RESOLVED: The Council approved and adopted all financial recommendations from the Committee Meetings.

191. EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That the Public and Press be excluded from the following matter.

192. SUPPORT OFFICERS INCREASE IN HOURS

The Town Clerk in consultation with the Mayor, Leader and Chair of Committee prepared a report detailing the proposal to increase the Support Officers hours and the financial impact on the budget.

Councillors agreed to the increase in the Support Officers working hours to 25 hours per week with effect from 1st March 2023.

RESOLVED: That the Town Clerk will implement the increase in the Support Officer working hours to 25 hours per week with effect from 1st March 2023.

Date of Council Meeting	Monday 27 th February, 2023
..... Chairman	