



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

Mrs. Lesley Wood

Town Clerk

email: townclerk@flinttowncouncil.gov.wales

October 2022

Dear Councillor,

You are hereby requested to attend the Hybrid Meeting of the **TOWN HALL MANAGEMENT COMMITTEE** on Monday 17th October, 2022 at 6.30 p.m. to discuss the following agenda.

The physical venue will be the Town Hall, Flint, CH6 5NW. Should you wish to attend virtually via Zoom, please email or telephone the Town Clerk to request the meeting ID at least three working days prior to the meeting.

In accordance with the Local Government and Elections (Wales) Act 2021, the summons to attend a meeting will now be sent to members electronically. If a member wants to receive the summons in writing rather than electronically, you must give notice in writing to myself and specify the postal address to which the summons should be sent.

Yours faithfully,

Town Clerk

Before the Committee Meetings commences the Town Mayor will ask her Chaplain to say prayers:

AGENDA

1. **Apologies**
2. **Declaration of Interest – Members Code of Conduct**
3. **To confirm as a correct record the minutes of the meeting held on Monday 18th July, 2022**
4. **Clerks update on matters arising from the previous meeting, if any**



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5. Ventilation System

Councillor P. Cunningham to report.

6. Kitchen Improvements

The Mayor, Councillor Mrs. M. Perfect to report.