



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

Mrs. Lesley Wood
Town Clerk

email: townclerk@flinttowncouncil.gov.wales

July 2022

Dear Councillor,

You are hereby requested to attend a virtual meeting (by either video or telephone attendance) of the **FINANCE AND POLICY COMMITTEE** on Monday 20th July 2022, at 6.30 p.m. to discuss the following agenda.

To ensure that the meeting commences at 6.30pm, I would please ask that you join the meeting by 6.20pm. Virtual meeting details to follow.

AGENDA

1. **Apologies**
2. **Declaration of Interest – Members Code of Conduct**
3. **To confirm as a correct record the minutes of the meeting held on Monday 20th June, 2022**
4. **Clerks update on matters arising from the previous meeting, if any**
5. **Accounts for Payment**
To consider the Schedule of Accounts, Standing Orders and Direct Debit Payments.
6. **Caretaker Van**
Town Clerk to Report.
7. **Town Council Loving Cuppe**
Town Clerk to Report.
8. **Fireworks Display Financial Donation**

Councillor Mrs. M. Perfect, Town Mayor to Report.



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9. IRPW - Payments to Members 2021/2022

To consider the attached report which will be published on the Council's website and a copy will also be sent to the Independent Remuneration Panel for Wales.

10. To approve any matters of a financial nature agreed at the Committee Meetings of the 20th July, 2022

11. Authority For Action During Recess Period

To authorise that the Mayor, Deputy Mayor and Town Clerk are given powers to act on matters of an urgent nature during the recess period excluding planning applications which will involve consultation with all Ward Members.

Lesley Wood
Town Clerk

FINANCE & POLICY COMMITTEE

The Minutes of the proceedings of a virtual meeting of the Finance & Policy Committee, held on Monday the 20th June, 2022.

PRESENT: The Mayor, Councillor Mrs. M. Perfect (in the Chair).

Councillors: Ms. M. Buckley, P. Cunningham, Mrs. N. Davies, R. Davies, B. Goldsborough, Mrs. C. Griffiths, Mrs. V. Perfect, J. Stoneley and M. Whittaker.

APOLOGIES FOR ABSENCE: Councillors: D. Challenger, W. Moore and I. B. Roberts.

IN ATTENDANCE: Mrs. L. Wood, Town Clerk and Mrs. S. C. Williams, PA.

28. TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2022/23

RESOLVED: That Councillor B. Goldsborough was elected as Chairman of the General Purposes Committee for the Municipal Year 2022/23.

29. TO ELECT A VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2022/23

RESOLVED: That Councillor J. Stoneley was elected as Vice Chairman of General Purposes Committee for the Municipal Year 2022/23.

(Councillor B. Goldsborough in the Chair)

30. DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT

There were no declaration of interests made.

31. MINUTES

Note: Councillor Mrs. C. Griffiths abstained from voting.

RESOLVED: That the minutes of the Meeting held on Monday 21st March, 2022 be approved as a correct record and signed by the Chair.

32. ACCOUNTS FOR PAYMENT

RESOLVED: That the accounts for payment on the attached schedule be approved for payment.

33. COUNCIL MEETINGS

The Clerk reported the Local Government and Elections (Wales) Act 2021 states councils must have facilities in place for multi-location meetings.

Councillors were keen to return to face-to-face meetings, however by offering hybrid meetings, this enables flexibility for Councillors and/or Press and Public.

The Clerk was given powers to act and to obtain quotes for a video conferencing system and to have this installed as soon as possible in the hope we can meet in the Chamber in July.

RESOLVED: That the Clerk will obtain quotations for video conferencing systems and have the system installed as soon as possible.

34. PLAY AREA MATCH FUNDING SCHEME

The Chair considered a letter from Aura Leisure and Libraires regarding an expression of interest for play area improvements at Cornist Park.

The Clerk reminded Councillors at the Budget meeting in January, £5,000 was allocated to Play Area Improvements, however there was scope to increase if the Council wish.

Councillor Mrs. M. Perfect proposed £10,000 was committed from the Council.

RESOLVED: That the Clerk will inform Aura Leisure and Libraries that the Council confirm their expression of interest in the scheme and will match fund £10,000.

35. FINANCIAL APPLICATIONS

At the March meeting, the Council had deferred the below requests for financial assistance.

Teenage Cancer Trust
World Scout Jamboree

The Council has supported local cancer charities therefore it was agreed no financial assistance will be made to the Teenage Cancer Trust, however it was proposed we write a letter explaining the Council decision.

Regarding the World Scout Jamboree, a number of amounts of donations were suggested and it was also raised should the family's affordability be assessed.

Councillor P. Cunningham proposed £200 per child who reside in Flint as this a once in a lifetime experience and we should support the children of Flint. This amount was agreed.

RESOLVED: That the Clerk will make the payment of £400, £200 per child to the Scouts and a letter is sent to Teenage Cancer Trust.

36. IRPW – PAYMENTS TO MEMBERS 2022/23

The meeting considered an extract from the Annual Report of the Independent Remuneration Panel for Wales, so as to enable the Council to make determinations applicable for the financial year.

Determination 44 - Payment of £150 paid to Members – to be paid by Council as Mandatory.
Determination 45 - Recognition of Specific Roles – The Chair of Finance & Policy was nominated to be paid by Council.

Determination 46 - Reimbursement of travel – to be paid by Council
Determination 47 - Reimbursement of Subsistence – to be paid by Council

Determination 48 - Financial Loss Allowance – to be paid by Council
Determination 49 - Attendance Allowance - to be paid by Council

Determination 50 - Civic Allowance to Mayor/Chair – not to be paid by Council
Determination 51 - Civic Allowance to Deputy Mayor/Vice Chair– not to be paid by Council

RESOLVED: That in relation to the 2022/23 financial year, the determinations concerning payments to Members were agreed as above.

37. COUNCILS MANDATE – SIGNATORIES FOR BANKING

The Clerk reported that the Council's bank mandate needed updating and asked for Council to confirm which Councillor's should be a Council signatory.

It was proposed that Councillors: P. Cunningham, B. Goldsborough, M. Moore, Mrs. M. Perfect, Mrs. V. Perfect and the Town Clerk, Mrs. L. A. Wood.

RESOLVED: That the following Councillors are to be signatories on the Council's bank account mandate: P. Cunningham, B. Goldsborough, M. Moore, Mrs. M. Perfect, Mrs. V. Perfect and Town Clerk, Mrs. L. Wood.

38. AUDIT OF ACCOUNTS 2021/22

a. Internal Audit

The meeting considered the Report and Action Plan of the Internal Auditor, JDH Business Services Ltd, copies of which had been previously circulated.

The Clerk detailed the issues and reported the action to be taken.

RESOLVED: That the report of the Internal Auditor for the 2021/22 accounts and the report of the Clerk in responding to the Action Plan issues be noted.

b. External Audit

Members had previously been circulated with a copy of the Accounting Statements, Annual Government Statement – Part 1 and Part 2 and also a section completed by the Internal Audit.

RESOLVED: That the Accounting Statement of the Annual Return be approved and certified by the Chairman of the Council and the Clerk and Responsible Financial Officer.

39. CARETAKER VAN

The Clerk reported following the employment of the Town Caretaker in April, who is doing an excellent job in our Town, there is now a need for a Council Van to ensure he can perform his duties effectively.

Councillor R. Davies said the Council should consider our environment and consider the purchase of a low emission / hybrid van.

Councillors approved the purchase of a van and requested the Clerk obtained quotations for a van and bring the matter back to Finance and Policy Committee in July.

RESOLVED: That the Clerk will obtain quotations for a Council Van and report back to Finance and Policy Committee in July.

40. MACE BEARER

Councillor Mrs. M. Perfect reported she had been approached by the Cadets and was asked if she would have a Mayor's Cadet, this Cadet would escort the Mayor at all events and wear a Flint Town Council badge.

Councillor Mrs. M. Perfect proposed this Cadet could also act as Mace Bearer for the Council. Councillors agreed.

RESOLVED: That contact will be made with the Cadets to request the Mayor's Cadet also acts as Mace Bearer.

Date of Council Meeting	Monday 20th June, 2022
..... Chairman	

Payments to Members of Flint Town Council for 2021/2022

Councillor Name	Basic Payment £150 a year per member To recognise councillors incur costs to do their role.	Responsibility Payment Up to £500 to be paid to a maximum of 5 members For their extra work.	Chair or Mayor's Personal Payment. This excludes any Civic Budget For their extra work.	Deputy Chair or Mayor's Personal Payment This excludes any Civic Budget For their extra work.	Financial Loss Allowance	Travel and Subsistence expenses	Contribution to Costs of Care and Personal Assistance (CPA) Total reimbursed in the year and NOT payment to each member.	Other	Total
Cllr. J. Johnson	£150								£150
Total									£150

Section 151 of the Local Government Measure 2011, requires Community and Town Councils to publish, within their authority area, the remuneration received by their members by 30 September following the end of the previous financial year. This information must also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please see Annex 4 of the Panel's annual report for details.