



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge  
Town Clerk

email: [townclerk@flinttowncouncil.co.uk](mailto:townclerk@flinttowncouncil.co.uk)

NOTICE IS HEREBY GIVEN that the meeting of the Flint Town Council will be held in the Council Chamber, Town Hall, Flint, and for the said Town on **Monday 24<sup>th</sup> June 2019, at 7.00 p.m.** and your attendance at such Meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, or Order or Orders, and to take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 13<sup>th</sup> Day of June, 2019.

*J. Andrew Loveridge*

Town Clerk

*Town Hall, Market Square, Flint, .CH6 5NW.  
Telephone: 01352 734414*

*Neuadd Y Dref, Y Farchnad, Y Fflint.  
Ffon: 01352 734414*

**Before the Town Mayor opens the Meeting her Chaplain will say prayers:**

## **A G E N D A**

1. Apologies:

2. To Call the Roll:

3. Minutes:

To confirm as a correct record the Minutes of the proceedings of the Annual Meeting held on Friday 18<sup>th</sup> May2019.

4. To Approve and Adopt the Minutes of Committees:

1. Town Hall Management Committee:  
Meeting held on Monday the 3<sup>rd</sup> June 2019.

2. Town Planning Committee:  
Meeting held on Monday the 3<sup>rd</sup> June 2019.

3. General Purposes Committee  
Meeting held on Monday the 3<sup>rd</sup> June 2019.

4. Finance and Policy Committee:  
Meeting held on Monday the 3<sup>rd</sup> June 2019.

5. To receive a presentation from Chief Inspector Siobhan Edwards and Inspector Gareth Cust of North Wales Police.

6. To receive a presentation from Flintshire County Council officers concerning the Flint regeneration programme.

7. To consider the annual review of standing orders and /or the suspension of standing orders in response to the Finance and Policy committee decision on Financial assistance( minute No 34) .

8. To consider the Annual Return 2018-19

## FLINT TOWN COUNCIL

The Minutes of the proceedings of the Annual Meeting of the Flint Town Council, incorporating the Inauguration of the Mayor, held in the Council Chamber, Town Hall, Flint, on Friday the 17<sup>th</sup> May, 2019.

Before the opening of the meeting the Town Mayor invited his Chaplain, Councillor the Reverend Brian Harvey to lead all present in prayer.

### PRESENT:

The Town Mayor, Councillor D.L. Cox, J.P., as outgoing Mayor, in the Chair for item: 1 of the agenda.

### **Thereafter**

**The newly elected Mayor, Councillor Mrs. N. Davies took The Chair for items 2-10.**

Councillors: M/s M. Buckley, Mrs. J. Cunningham, P. Cunningham, Reverend B. Harvey, J. Johnson, Mrs. E. Jones, Mrs. L.B. Jones, J.P., S.K. License, M.W. Moore, Miss. S. Moore, Mrs. M. Perfect, Mrs. V. Perfect, I.B. Roberts.

### APOLOGIES FOR ABSENCE:

Councillors. M.E. Evans, M/s R. Johnson.

### IN ATTENDANCE:

J. Andrew Loveridge, Town Clerk.  
Mrs. S.C. Williams, P.A. to the Clerk.

1.

### TO APPOINT A TOWN MAYOR FOR THE MUNICIPAL YEAR 2019-2020:

Councillor M/s M. Buckley proposed and it was duly seconded by Councillor P. Cunningham, that Councillor Mrs. N. Davies, be elected Town Mayor for the ensuing Municipal Year 2019/20.

### RESOLVED:

That Councillor Mrs. N. Davies be elected Town Mayor  
For the ensuing Municipal Year 2019/20.

2.

### TO APPOINT A DPUTY TOWN MAYOR THE MUNICIPAL YEAR 2019/20:

Councillor P. Cunningham proposed and it was duly seconded by Councillor Mrs. M. Perfect that Councillor M/s M. Buckley be elected Deputy Mayor for the ensuing Municipal Year 2019/20.

### RESOLVED:

That Councillor M/s M. Buckley be elected Deputy Mayor  
For the ensuing Municipal Year 2019/20.

3.

MINUTES OF THE TOWN COUNCIL:

RESOLVED:

That the Minutes of the Flint Town Council held on Monday the 26<sup>th</sup> March, 2019, be confirmed as a Correct record and signed by the Town Mayor, Councillor Mrs. N. Davies.

4.

TO APPOINT THE COUNCIL LEADER FOR THE MUNICIPAL YEAR 2019/20:

Upon Councillor P. Cunningham being duly proposed and seconded it was:-

RESOLVED:

That Councillor P. Cunningham be appointed leader of the Council for the ensuing Municipal Year 2019/20.

5.

TO DESIGNATE UP TO 5 POSTS AS POSTS OF SPECIAL RESPONSIBILITY FOR THE ENSUING COMMUNITY YEAR AND TO CONSIDER MEMBERS ALLOWANCES:

It was moved by the leader of the council and duly seconded that the Town Council designate one post of special responsibility namely that of Finance spokesperson to be held by the Chairman of the Finance and Policy Committee upon being duly seconded and with unanimous approval it was:-

RESOLVED:

That the post of Finance Spokesperson to be held by the Chairman of the finance and Policy Committee be designated a post of special responsibility.

6.

MAYOR'S ALLOWANCE AND DEPUTY MAYOR'S ALLOWANCE FOR CIVIC OCCASIONS:

The Leader of the Council moved and it was duly seconded that the Mayor and Deputy Mayor's expenses of discharging their civic duties be set at the amount in the budget as in previous Years and that there be no additional allowances paid and without any discussion it was:-

RESOLVED:

That the Mayor and Deputy Mayor's expenses of discharging their civic duties be set at the amount in the budget as in

previous years and that there be no additional allowances paid.

7.

DATES AND TIMES OF COMMITTEES AND COUNCIL MEETINGS FOR THE ENSUING COMMUNITY YEAR 2019/20:

It was moved by the leader of the council and duly seconded that meetings of the Town Council take place on the last Monday of the Month except for the months of April August and November and that committee meetings take place on the first Monday of each month save April and August.

RESOLVED:

that meetings of the Town Council take place on the last Monday of the Month except for the months of April August and November and that committee meetings do take place on the first Monday of each month save April and August.

8.

APPROVAL OF STANDING ORDERS, FINANCIAL REGULATIONS, CODE OF CONDUCT, SCHEME OF ALLOWANCES AND THE CONTINUATION OF ALL OTHER COUNCIL POLICIES PROCEDURES, RULES AND REGULATIONS FOR THE ENSUING COMMUNITY YEAR:

The Town Clerk explained that it was necessary to approve the methods of operating and the Principal statutory documents comprising the standing orders, financial regulations, code of conduct, scheme of allowances necessary for the Council's continued operation of the council as well as the continuation of all other Council policies procedures, rules in this new municipal year .It was also good practice to review all of these documents during the year and the Council should make arrangements for this to be carried out .After some discussion amidst general consent it was:-

RESOLVED:

That the Standing orders, Financial Regulations, Code of Conduct, Scheme of Allowances necessary for the Council's continued operation be approved and the continuation of all other Council's policies procedure and rules be also confirmed and that at the next meetings of the Committees arrangements be made for the review of all documents concerned

9.

ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL:

The Town Clerk reported that there was no such business

## TOWN HALL MANAGEMENT COMMITTEE

The Minutes of the proceedings of a meeting of the Town Hall Management Committee held in the Council Chamber, Town Hall, Flint, on Monday the 3<sup>rd</sup> June, 2019.

PRESENT: The Town Mayor, Councillor Mrs. N. Davies (in the Chair)  
for the election of the Chairman and Deputy Chairman  
for the Community year 2019-20.

Deputy Mayor, Councillor M/s M. Buckley

**Following the election of the Chairman and Deputy Chairman  
Councillor Mrs. V. Perfect as the incoming Chairman  
presided for the rest of the agenda**

Councillors: D.L. Cox, J.P Mrs. J. Cunningham,  
P. Cunningham, Reverend B. Harvey, Mrs. R. Johnson  
J. Johnson, Mrs. E. Jones, S.K. License, M/s S. Moore, M.W. Moore.  
Mrs. M. Perfect.

APOLOGIES: Councillors: M. Evans, Mrs. L. Jones J.P, I.B. Roberts.

IN ATTENDANCE: J.A. Loveridge, Town Clerk.  
Mrs. S.C. Williams, P.A. to the Clerk.

**10.**

### ELECTION OF CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.

The name of Councillor Mrs. V. Perfect having been moved and seconded for the office of Chairman of the committee for this community year and there being no other nominations it was:-

#### RESOLVED

That Councillor Mrs V Perfect be unanimously elected Chairman  
of the Town Hall Management Committee for 2019-20.

**11.**

### ELECTION OF DEPUTY CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.

The name of Councillor M.W. Moore having been moved and seconded for the office of Deputy Chairman of the committee for this community year and there being no other nominations it was:-

#### RESOLVED

That Councillor M.W. Moore be unanimously elected Deputy Chairman  
of the Town Hall Management Committee for 2019-20.

**12.**

**DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:**

**There were no declarations of interest.**

**MINUTES:**

**RESOLVED:**

That the Minutes of the proceedings of the meeting held on Monday the 4<sup>th</sup> March, 2019, be confirmed as a correct record and signed by the Chairman.

**13.**

**TOWN HALL REFURBISHMENT:**

The Town Clerk reported that the project was moving towards completion and that the Heritage Lottery fund was closing the scheme which would enable and account to be struck which would determine the exact amount of the loan from the PWLB to ascertain. Meanwhile further detailed finishing including final painting would be undertaken and the certificate of practical completion would be issued in the coming weeks leaving only the snagging schedules to be agreed.

**RESOLVED:-**

That the report be received and welcomed and that as soon as work is completed arrangements be put in hand to deep clean the interior of the entire premises including the lift exterior

**14.**

**HEALTH AND SAFETY POLICY STATEMENT REVIEW.**

The town Clerk reminded members of the obligation to review the Council's policies and that the Health and Safety Policy and associated procedures fell within the remit of this committee .He suggested that rather than simply try and work through the documents in committee meetings that he supply interested members with working copies and bring a further report to the next meeting.

**RESOLVED:-**

That any member who wishes to consider the documents do contact the office for copies and that the Town Clerk bring a report to the next meeting

## TOWN PLANNING COMMITTEE

The Minutes of the proceedings of a meeting of the Town Planning Committee held in the Council Chamber, Town Hall, Flint, on Monday the 3<sup>rd</sup> June, 2019.

PRESENT: The Town Mayor, Councillor Mrs. N. Davies (in the Chair)  
for the election of the Chairman and Deputy Chairman  
for the Community year 2019-20.

Deputy Mayor, Councillor M/s M. Buckley

**Following the election of the Chairman and Deputy Chairman  
Councillor J. Johnson as the incoming Chairman  
presided for the rest of the agenda**

Councillors: D.L. Cox, J.P Mrs. J. Cunningham,  
P. Cunningham, M. Evans Reverend B. Harvey, Mrs. R. Johnson  
, Mrs. E. Jones, S.K. License, M/s S. Moore, M.W. Moore,  
Mrs. M. Perfect, Mrs. V. Perfect.

APOLOGIES: Councillors: Mrs L.B. Jones JP, I.B. Roberts.

IN ATTENDANCE: J.A. Loveridge, Town Clerk.  
Mrs. S.C. Williams, P.A. to the Clerk.

### 15.

#### ELECTION OF CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.

The name of Councillor J. Johnson having been moved and seconded for the office of Chairman\_of the committee for this community year and there being no other nominations it was:-

#### RESOLVED

That Councillor J. Johnson be unanimously elected Chairman  
of the Town Hall Management Committee for 2019-20.

### 16.

#### ELECTION OF DEPUTY CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.

The name of Councillor Mrs. L.B. Jones J.P having been moved and seconded for the office of Deputy Chairman\_of the committee for this community year and there being no other nominations it was:-

#### RESOLVED

That Councillor Mrs. L.B. Jones J.P be unanimously elected Deputy Chairman  
of the Town Hall Management Committee for 2019-20.

**17.**

**DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:**

**There were no declarations of interest.**

**18.**

**MINUTES:**

**RESOLVED:-**

That the Minutes of the proceedings of the meeting held on Monday the 4<sup>th</sup> March, 2019, be confirmed as a correct record and signed by the Chairman.

**19.**

**TO CONSIDER THE PLANNING APPLICATIONS.**

The Town Clerk referred to the schedule and accompanying plans for three applications;

1. Plan No: 059822  
Proposal: Change of use of former Doctor's Surgery (D1)  
To a House of Multiple Occupation of 10 bedrooms.  
Location: 73 Church Street, Flint.
2. Plan No: 059908  
Proposal: Detached Garden Annexe to rear of property.  
Location: 16 First Avenue, Flint.
3. Plan No: 059931  
Proposal: Erection of single storey garage.  
Location: 9 Heol Y Bryn , Flint.

Members indicated no objection to either Plan No: 059908 or Plan No: 059931 and discussion moved to the remaining application. With the consent of the chairman and the approval of the meeting Councillor M.W. Moore was permitted to raise the substantive issues he wished to raise under the agenda item "CONVERSION OF BUILDINGS INTO FLATS AND OTHER DWELLINGS" as they were pertinent to this particular application. He registered concern at the number of conversions and the consequent changes that that made to the character of the Town and the demands that were placed upon the infrastructure of an area that could change dramatically in character. Examples obviously included increased traffic, car parking etc. and the number of individuals. Councillor M. Evans raised a number of concerns about this and other applications and concern was also expressed about a Hostel style of operation. At the request of a number of members the Town Clerk confirmed that in respect of the present application objections had to be limited to planning considerations whereas a wider discussion could, if necessary take place under Councillors Moore's other item. In particular he stressed that licensing of HMO's and other housing legislation standards etc was assumed to be complied with under their appropriate regimes and so would not of themselves amount to a sustainable objection. He indicated that it may be helpful to seek the views of The Planning department in general terms but that so far as this present application was concerned the mood of the meeting lead him to conclude that objections could be made covering the discussion under three broad headings of Overdevelopment, lack of sufficient infrastructure and no environmental impact assessment. Secondly the scale of the development and the location presented highway safety issues and car parking pressures. Thirdly that the development would change the character of the area and bring additional strains which would be detrimental to the

amenity of the area. The leader of the Council proposed that in so far as the particular application was concerned the Town Clerk's suggested three grounds perfectly reflected the mood of the meeting and the concerns of members and that in so far as the other general item was concerned that Town Clerk should arrange for a planning officer to attend and address a future meeting. Councillor M .W. Moore assented to that proposition and amid general agreement it was:-

RESOLVED:-

That there be no objection to applications Plan No: 059908 and Plan No: 059931

**BUT**

That the Council do object to application Plan No: 059822 Proposal: Change of use of former Doctor's Surgery (D1) To a House of Multiple Occupation of 10 bedrooms Location: 73 Church Street, Flint upon the following grounds:

1. The proposed development and user would constitute overdevelopment of this site which has insufficient infrastructure to sustain the proposed use. No environmental impact assessment has been undertaken.
2. The proposed user would present a highway and traffic management concern due to the density of the area ,proposed volume of occupation and likely traffic Generation and associated parking needs.
3. The proposed development would represent a strain on the community would be detrimental to the amenity of the area .

**20.**

TO CONSIDER THE CONVERSION OF BUILDINGS INTO FLATS AND OTHER DWELLINGS

Councillor M. W. Moore reminded members that he had said all that needed to be said under previous item and that he supported the proposition suggested The Leader of the Council. It was therefore:-

RESOLVED:-

That the Town Clerk do write to the County Council to record members concerns and invite a planning officer to attend a future meeting

**21.**

A STATEMENT ABOUT THE NUMBER OF DEFIBRILLATORS IN THE TOWN

Councillor M. W .Moore addressed the meeting and advised that he had met with the Flint and Holywell Lions to discuss their programme of defibrillator installations. He was particularly pleased that the proposed installation at The Yacht would free up the privately provided defibrillator for use in the bowling club .Also to be welcomed was the proposal to place a defibrillator in Flint Mountain perhaps in the church .Maybe the council could consider a donation to support this work.

RESOLVED:-

That the proposals being worked upon by the Lions be welcomed and that a donation towards the costs of the installations be recommended to the Town Council

## GENERAL PURPOSES COMMITTEE

The Minutes of the proceedings of a meeting of the General Purposes Committee held in the Council Chamber, Town Hall, Flint, on Monday the 3<sup>rd</sup> June, 2019.

PRESENT: The Town Mayor, Councillor Mrs. N. Davies (in the Chair)  
for the election of the Chairman and Deputy Chairman  
for the Community year 2019-20.

Deputy Mayor, Councillor M/s M. Buckley

**Following the election of the Chairman and Deputy Chairman  
Councillor Mrs. M. Perfect as the incoming Chairman  
presided for the rest of the agenda**

Councillors: D.L. Cox, J.P Mrs. J. Cunningham,  
P. Cunningham, Reverend B. Harvey, Mrs. R. Johnson  
J. Johnson, Mrs. E. Jones, S.K. License, M/s S. Moore, M.W. Moore.  
Mrs. M. Perfect. Mrs. V. Perfect

APOLOGIES: Councillors: Mrs. L.B. Jones J.P, I.B. Roberts.

IN ATTENDANCE: J.A. Loveridge, Town Clerk.  
Mrs. S.C. Williams, P.A. to the Clerk.

**22.**

### ELECTION OF CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.

The name of Councillor Mrs. M. Perfect having been moved and seconded for the office of Chairman of the committee for this community year and there being no other nominations it was:-

#### RESOLVED

That Councillor Mrs. M. Perfect be unanimously elected Chairman  
of the Town Hall Management Committee for 2019-20.

**23.**

### ELECTION OF DEPUTY CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.

The name of Councillor S.K. License having been moved and seconded for the office of Deputy Chairman of the committee for this community year and there being no other nominations it was:-

#### RESOLVED

That Councillor S.K. License be unanimously elected Deputy Chairman  
of the Town Hall Management Committee for 2019-20.

**24.**

**DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:**

**There were no declarations of interest.**

**25.**

**MINUTES:**

**RESOLVED:**

That the Minutes of the proceedings of the meeting held on Monday the 4<sup>th</sup> March, 2019, be confirmed as a correct record and signed by the Chairman.

**26.**

**TOP SHOPS.**

The Town Clerk reported that following recent public concern he had arranged for the weeds on the paved area to be treated and had investigated ownership of the frontage area .It appeared from County Council and Land Registry records that the frontage between each shop and the highway was a part of the relevant shop's title. This raised questions as to the extent of this Council's powers to deal with the current problems and he therefore suggested that the issue should be referred to the County Council who as highway and planning authority had the necessary powers and indeed duties to deal with the state of the land. He would also suggest to the County Council that an appropriate solution would be create a dedicated parking area to service the shops which would smarten the appearance ,meet a local need for parking and reduce the possibility of anti-social behaviour issues .

**RESOLVED:**

That the Town clerk do write to the County Council setting out the concerns about the area and seeking comments upon the suggestions he outlined to this meeting and /or other proposals to address the issues

**27.**

**FLINT LIBRARY REDEVELOPMENT.**

Mr Mike Welch the managing director of AURA leisure and Libraries ltd introduced himself and Ms Kate Leonard Development manager from AURA L&L Ltd. They then reminded members that Aura was a not for profit Company working with Flintshire County Council in the management Libraries and Leisure facilities in the county .As a separate limited company AURA was able to access sources of funding including grant aid that County Councils could not. Also by match funding with other partners AURA had been able to be more ambitious in its plans and actions. Examples of the work done to date

included the Jade Jones pavilion and it was pleasing to Mr Welch as a flint native and still resident in the town to confirm that funding had been obtained to redevelop the library. MS Leonard referred to the design statement leaflet that had been circulated to the meeting and highlighted a number of the key features that would be part of the redevelopment. Members welcomed the investment in the library and the confidence this showed in the Town .In particular they welcomed the community use emphasis but cautioned against duplication of efforts with established groups. Reassurance was given that the Library staff were working in active collaboration with other groups to avoid duplication and maximise impact .

RESOLVED:

That the officers be thanked for their attendance and their proposals be welcomed .The town Council wished them good fortune and looked forward to more collaborative working with AURA L&L Ltd.

28.

APPOINTMENTS TO SCHOOL GOVERNING BODIES.

The Town Clerk reported that head teacher of Croes Atti School had advised him that there was vacancy on the Schools board of governors and that a nomination from the town Council was required. The Town Clerk said that he suspected that there were other vacancies at other schools, he had heard that St Mary's may have a vacancy but he had been unable to confirm this so he invited members to bring such vacancies to the attention of the Town Council. The leader of the Town Council confirmed that there were vacancies and suggested that the Town Clerk should contact Ms Kim Brookes the governor training officer at Flintshire who should be able to advise the Council of the exact number of vacancies .He then explained that the position of governor was a responsible one which required quite a commitment in terms of time and that for faith schools there were added responsibilities he therefore proposed that the Deputy Mayor be nominated to the Croes Atti governing body and that the Town Clerk do report back to the next meeting concerning the vacancies on other governing bodies .Upon the Deputy Mayor indicating that she was happy to so serve and the proposition being duly seconded it was:-

RESOLVED:

That the Town Council nominate the Deputy Mayor Councillor M. Buckley to the governing body of Croes Atti school and that the Town Clerk do report back to the next meeting about any other vacancies .

29.

FLINT FESTIVAL.

Councillor Mrs M Perfect presented the programme of events spanning the period 5<sup>th</sup> July to the 14<sup>th</sup> July. She confirmed that that programmes had been ordered and flyers would be delivered locally to increase awareness and that this was in addition to the facebook and other social media publicity. Particular highlights would once again be the 999

day on the 6<sup>th</sup> July and the bigger Rock the Castle event on the 13<sup>th</sup> July with 13 bands all performing free of charge. The RNLI dog show had been brought under the festival umbrella and the Flints got talent event had been revived .The festival period which as usual begins with the traditional Cymanfa Ganu ends with the Town Mayor's Civic Sunday Service and Reception on the 14<sup>th</sup> July.

**RESOLVED:**

That Councillor Mrs M .Perfect be thanked for all her hard work and dedication to the festival and be wished every success for the festival period

## **FINANCE AND POLICY COMMITTEE**

The Minutes of the proceedings of a meeting of the Finance and Policy Committee held in the Council Chamber, Town Hall, Flint, on Monday the 3<sup>rd</sup> June, 2019.

**PRESENT:** The Town Mayor, Councillor Mrs. N. Davies (in the Chair)  
for the election of the Chairman and Deputy Chairman  
for the Community year 2019-20.

Deputy Mayor, Councillor M/s M. Buckley

**Following the election of the Chairman and Deputy Chairman  
Councillor : D.L. Cox, J.P as the incoming Chairman  
presided for the rest of the agenda**

Councillors Mrs. J. Cunningham, P. Cunningham,  
M. Evans, Reverend B. Harvey, J. Johnson,  
Mrs. R. Johnson, Mrs. E. Jones, S.K. License, M/s S. Moore,  
M.W. Moore, Mrs. M. Perfect, Mrs. V. Perfect.

**APOLOGIES:** Councillors: Mrs L.B. Jones JP, I.B. Roberts.

**IN ATTENDANCE:** J.A. Loveridge, Town Clerk.  
Mrs. S.C. Williams, P.A. to the Clerk.

**30.**

### **ELECTION OF CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.**

The name of Councillor D.L. Cox, J.P having been moved and seconded for the office of Chairman\_of the committee for this community year and there being no other nominations it was:-

#### **RESOLVED**

That Councillor D.L. Cox, J.P be unanimously elected Chairman  
of the Town Hall Management Committee for 2019-20.

**31.**

### **ELECTION OF DEPUTY CHAIRMAN FOR THE COMMUNITY YEAR 2019-20.**

The name of Councillor Reverend B. Harvey having been moved and seconded for the office of Deputy Chairman\_of the committee for this community year and there being no other nominations it was:-

#### **RESOLVED**

That Councillor Reverend B. Harvey be unanimously elected Deputy Chairman  
of the Town Hall Management Committee for 2019-20.

**32.**

**DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:**

Councillor S.K .License declared an interest in Voucher number 35 on the schedule of accounts for payment and took no part in the consideration of that item.

**MINUTES:**

**RESOLVED:-**

That the Minutes of the proceedings of the meeting held on Monday the 4<sup>th</sup> March, 2019, be confirmed as a correct record and signed by the Chairman.

**33.**

**ACCOUNTS FOR PAYMENT.**

The Town Clerk referred to schedule attached and advised members that voucher number Y was not a payment to AURA L&L Ltd who had addressed the General Purposes Committee but was a payment to AURA CONSERVATION Ltd who were the main contractors on the Town Council refurbishment Contract.

**RESOLVED:-**

That the accounts for payment totalling £ 69,368.79 and standing orders and direct Debits of £5561.75 on the schedule attached be approved for payment.

**34.**

**APPLICATIONS FOR FINANCIAL ASSISTANCE**

Reference was made to the discussion in the Town Planning Committee about the proposed donation in connection with the provision of defibrillators by the Lions. Standing orders and practice required the production of accounts and other financial details before financial assistance could be given or considered by the Town Council. It was however not a realistic proposition when all that was wanted was to contribute to an existing body to enable a little more investment in the area. The overall finances of the Flint and District Lions bore little relation to the amounts involved in the proposals for Flint. The leader of the Council repeated his concerns that there should be a distinction made in this case and also referred to the Japanese Youth Exchange now operated by the County Council following its establishment By Clwyd County Council many years ago . This scheme provided valuable experiences for Flintshire youths and enabled selected applicants to visit Japan. The Town Council had not in recent years supported this initiative but this year two Flint youths had been successful in applying for the exchange with Japan .He did not see the relevance of the accounts of the youth exchange scheme overall had to do with any donation the Town Council may wish to make to support a scheme that was proving of real benefit to Flint residents.It was clear to him that there was a clear will in the chamber to support at some level the Youth Exchange and also to make a donation to the Lions .The Town Clerk had suggested that these

matters be referred to the Town Council and that if necessary standing orders be suspended to facilitate the will of the Council and he so moved upon being duly seconded it was :

**RESOLVED:-**

That the Town Clerk do refer the question of donations for particular purposes to the Town Council and if appropriate seek the suspension of standing orders to allow the Town Council to make donations to the Lions and the Japanese Youth Exchange .

**35.**

**COUNTY COUNCIL ENVIRONMENTAL AND PARKING ENFORCEMENT FUNDING SCHEME.**

The Town clerk reported that he had received a letter from the County Council asking the Town Council to consider paying for extra environmental and parking enforcement at the rate of £X per day . Fines collected by this extra enforcement would be retained by the County Council .It was stated that these extra days would be in addition to the usual rota of enforcement but no information was given as to the Council's actual rota of entitlement. The Town Clerk said that many issues were raised by this request given the County Council's duties and responsibilities and he suggested that more information about this proposal and the Towns level of basic provision was needed and that he should there respond accordingly to the County Council .

**RESOLVED:-**

That the Town clerk do seek further information and if appropriate invite officers of the County Council to present more details and proposals to the Town Council at a formal meeting and in any event report back to the next Meeting.

**36.**

**TOWN COUNCIL WEBSITE.**

The Town Clerk reported that work on the revamped website was proceeding and that most members should have been contacted to discuss their individual pages .It was hoped that the new <https://www.Flinttowncouncil.gov.wales/> address would minimise the spam received and would allow better communication with the County Council .The site should be up and running in good time for the meeting of the Town Council. The leader of the Council welcomed this news and regretted that it had taken so long to get to this position

**RESOLVED:-**

That the report be received and welcome

**37.**

**ANNUAL REVIEW OF POLICIES AND PROCEDURES:**

The Town Clerk said that there was no need to repeat his previous comments on this subject as the questions raised about standing orders demonstrated the need for review he suggested that the first item for review should be standing orders .

**RESOLVED:-**

That the Town Council be recommended to review Standing orders at the next meeting\_.

# ACCOUNTS FOR PAYMENT

APRIL AND MAY 2019

| <u>Ch. No.</u> | <u>V.No.</u> | <u>Payee</u>                     | <u>Detail</u>                         | <u>Amount</u>           |
|----------------|--------------|----------------------------------|---------------------------------------|-------------------------|
| 106403         | 1            | Cash                             | Salaries                              | 581.05                  |
| 106404         | 2            | Cash                             | Salaries                              | 465.32                  |
| 106405         | 3            | Cash                             | Salaries                              | 484.95                  |
| 106406         | 4            | H.M.R.C.                         | Tax and N.I.                          | 1122.00                 |
| 106407         | 5            | Mountain Park Hotel              | Civic Dinner                          | 1040.00                 |
| 106408         | 6            | Cash                             | Salaries                              | 484.95                  |
| 106409         | 7            | Salary                           | April                                 | 1704.27                 |
| 106410         | 8            | Cash                             | Salaries                              | 452.10                  |
| 106411         | 9            | <b>Cancelled</b>                 | <b>Replaced by V.10</b>               | -                       |
| 106412         | 10           | Aura Conservation                | Interim Payment                       | 26679.16                |
| 106413         | 11           | Donald Insall                    | Interim Invoice                       | 12918.30                |
| 106414         | 12           | PHS Group                        | Service                               | 184.32                  |
| 106415         | 13           | Flint Filling Station            | Diesel                                | 101.86                  |
| 106416         | 14           | F.C.C.                           | Annual Garage Rent                    | 537.00                  |
| 106417         | 15           | Mega Electrical                  | Supply, Install & Store Illuminations | 13014.00                |
| 106418         | 16           | Menteriaith                      | Contribution St. David's Day Event    | 500.00                  |
| 106419         | 17           | Invalifts Ltd.                   | Annual Service Agreement              | 1174.20                 |
| 106420         | 18           | B.T.                             | Broadband and Telephone               | 86.26                   |
| 106421         | 19           | C.A.B.                           | Donation                              | 100.00                  |
| 105422         | 20           | Cash                             | Salaries                              | 452.10                  |
| 106423         | 21           | Canda Copying                    | Photocopying Services                 | 78.00                   |
| 106424         | 22           | Viking                           | Jumbo Rolls and Hand Towels           | 70.39                   |
| 106425         | 23           | Cash                             | Salaries                              | 478.54                  |
| 106426         | 24           | Cash                             | Petty Cash                            | 100.00                  |
| 106427         | 25           | Dee Flowers                      | Flowers, Bouquet Inauguration         | 52.00                   |
| 106428         | 26           | Third Avenue Events              | Entertainment – Civic Dinner          | 450.00                  |
| 106429         | 27           | B. Tyson                         | Re-imburse – Work Trousers            | 19.48                   |
| 106430         | 28           | J.K. Computer & Website Services | Website Maint. & Management           | 2505.00                 |
| 106431         | 29           | Cash                             | Salaries                              | 533.29                  |
| 106432         | 30           | Cash                             | Salaries                              | 465.32                  |
| 106433         | 31           | Salary                           | May                                   | 1704.27                 |
| 106434         | 32           | B.T.                             | Broadband and Telephone               | 81.30                   |
| 106435         | 33           | Flintshire Electrical            | Supply and Replace Lamps              | 174.00                  |
| 106436         | 34           | M.H. Fire Protection             | Service Extinguishers                 | 66.36                   |
| 106437         | 35           | Fairway Design                   | Banners Programmes – Festival         | <u>509.00</u>           |
|                |              |                                  |                                       | <b><u>£69368.79</u></b> |

Standing Orders overleaf.

**March:**

|          |                |          |          |
|----------|----------------|----------|----------|
| 05/03/19 | Canda Copying  | £123.96  |          |
| 13/03/19 | H.S.B.C.       | 20.00    |          |
| 18/03/19 | Scottish Power | 258.00   |          |
| 29/03/19 | British Gas    | 2,902.76 | 3,304.72 |

**April:**

|          |                |          |          |
|----------|----------------|----------|----------|
| 01/04/19 | F.C.C.         | 1,000.03 |          |
| 11/04/19 | H.S.B.C.       | 20.00    |          |
| 16/04/19 | Scottish Power | 258.00   | 1,258.03 |

**May:**

|          |        |        |        |
|----------|--------|--------|--------|
| 01/05/19 | F.C.C. | 999.00 | 999.00 |
|----------|--------|--------|--------|