

FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge

Town Clerk

email: j.andy@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN that the meeting of the Flint Town Council will be held in the Council Chamber, Town Hall, Flint, and for the said Town on .

FRIDAY 21st DECEMBER, 2018,
At 7.00pm.

and your attendance at such Meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, or Order or Orders, and to take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 11th Day of December 2018.

J. Andrew Loveridge

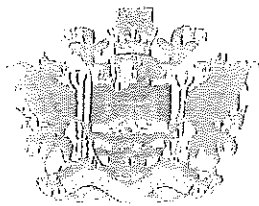
Town Clerk

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

*Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414*

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FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge

Town Clerk

email: townclerk@flinttowncouncil.co.uk

Dear Councillor,

You are hereby requested to attend a meeting of the,

TOWN HALL MANAGEMENT COMMITTEE

to be held in the Council Chamber, Town Hall, Flint, on **Monday the 14th January, 2019, at 7.00p.m.**,
to discuss the following agenda.

A G E N D A

1. Apologies:
2. Declaration of Interest – Members Code of Conduct:
3. Election of Chairman of the Committee for the balance of the Municipal year:
4. Election of Vice Chairman of the Committee for the balance of the Municipal year:
5. Town Hall refurbishment:

The Town Clerk will report
6. Town Hall Staffing Issues:

The Town Clerk will report
7. Budget performance of this Committee 2018-2019
8. Budget requirements of this Committee 2019-20
9. Committee terms of reference

To consider the committees Terms of reference and recommend any changes.

J. A. Loveridge
TOWN CLERK

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

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Ffon: 01352 734414*

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Before the Town Mayor opens the Meeting his Chaplain will say prayers:

A G E N D A

1. APOLOGIES:
2. DECLARATIONS OF INTERESTS –MEMBER’S CODE OF CONDUCT
3. MINUTES:

TO CONFIRM AS A CORRECT RECORD THE MINUTES OF THE PROCEEDINGS OF THE FLINT TOWN COUNCIL MEETING HELD ON MONDAY 26TH NOVEMBER 2018.
4. TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS. DIRECT DEBITS AND STANDING ORDERS FOR PAYMENT AS CIRCULATED TO MEMBERS.
5. TO CONSIDER THE RESPONSE OF THE TOWN COUNCIL TO THE REVIEW BY THE BOUNDARY COMMISSION OF WALES OF THE ELECTORAL ARRANGEMENTS FOR THE COUNTY OF FLINTSHIRE.
6. TO CONFIRM ARRANGEMENTS FOR THE SETTING OF THE COUNCILS PRECEPT FOR THE FINANCIAL YEAR 2019-20.
7. TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL OR A STANDING COMMITTEE.

J A Loveridge

TOWN CLERK

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of the Flint Town Council held in the Council Chamber, Town Hall, Flint, on Monday the 26th November, 2018.

PRESENT:

The Town Mayor, Councillor D.L. Cox, J.P.
Deputy Mayor, Councillor Mrs. N. Davies.

Councillors: M/s M. Buckley, Mrs. J. Cunningham,
P. Cunningham, M. Evans, Reverend B. Harvey,
J. Johnson, S.K. License, M.W. Moore,
Mrs. V. Perfect, I.B. Roberts.

APOLOGIES FOR ABSENCE:

M/s R. Johnson, Mrs. L.B. Jones, J.P., Miss. S. Moore,
Mrs. M. Perfect.

IN ATTENDANCE:

J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams, P.A. to the Town Clerk.

62.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

There were no declarations of interest.

63.

MINUTES:

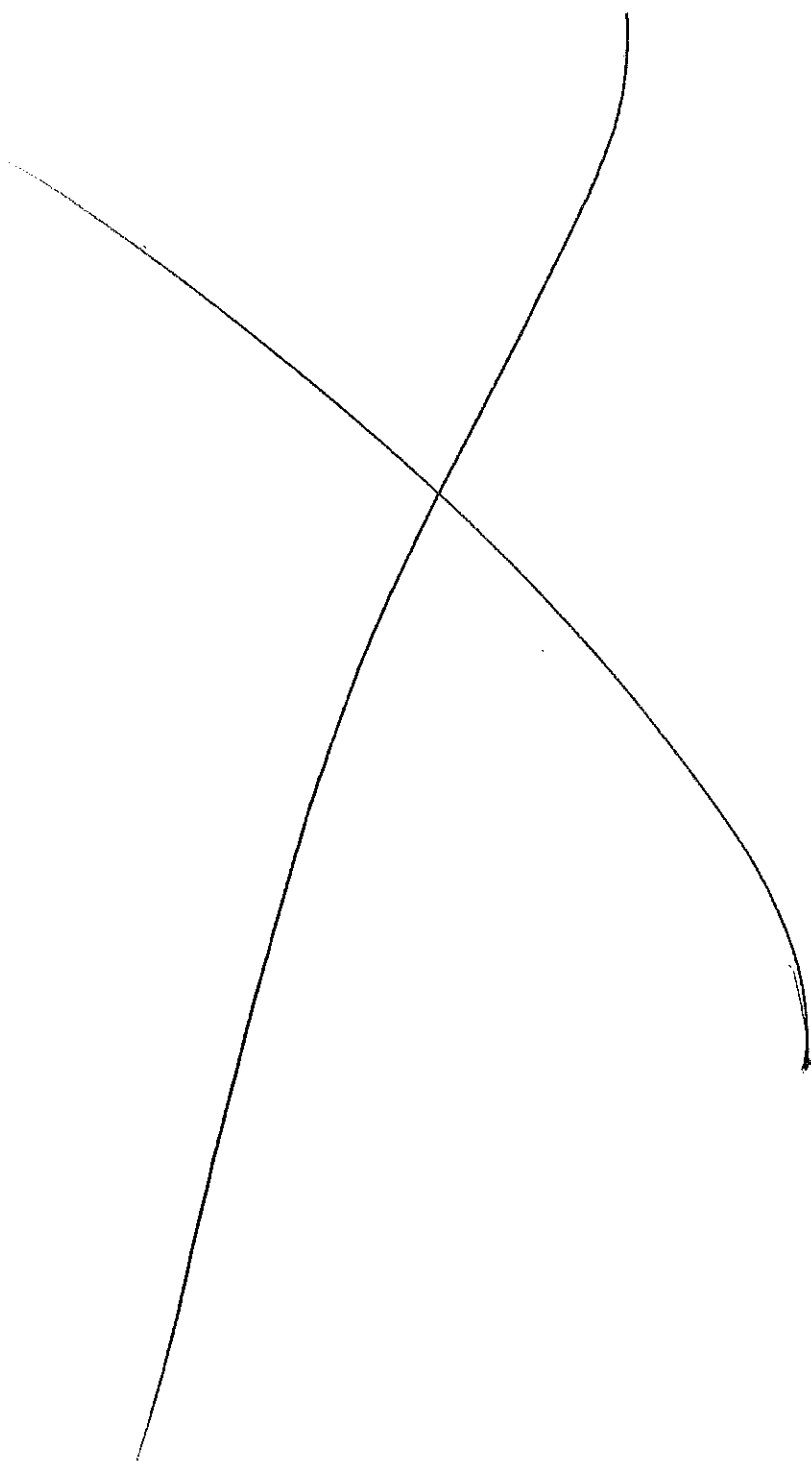
RESOLVED:

That the Minutes of the proceedings of the Flint Town Council Meeting held on Monday the 15th October, 2018, be confirmed as a correct record and signed by the Town Mayor, Councillor D.L. Cox, J.P.

64.

TO CONSIDER THE REPORT OF THE CO-OPTION PANEL OF MEMBERS AND RECEIVE A RECOMMENDATION FOR CO-OPTION:

The Town Mayor invited members to consent to him to bringing this item forward from its position on the agenda for the meeting and having been seconded and received unanimous approval for that asked the Town Clerk to report. The Town Clerk reminded members that he had been authorised to empanel between 3 and 5 members to serve as a selection panel to consider applications from those seeking co-option. Before the selection panel could meet an



application was withdrawn and so the Town mayor and the Town Clerk invited Councillor Paul Cunningham and councillor Mrs Lorna B. Jones JP to consider the remaining application and the need for a formal meeting. Having considered the contents of the written application it was the unanimous view of the panel members that they had no need for formal interview and that they had no hesitation in recommending the Applicant Mrs Elaine Jones for Co-option to the Council. The Town Clerk reminded members that Mrs Jones had been in attendance at most meetings over the last few years as an interested observer and was an experienced school governor and of course Chair Of the Flint Branch of the Royal British Legion and that was therefore not at all surprised by the unanimous recommendation of the panel and added that he had worked with her on a number of projects surrounding the remembrance events in the Town and he felt that she would be a valuable addition to the Town Council. A number of members spoke in approval of both Mrs Jones and the approval of her application. Amidst general support Mrs Jones was therefore invited to make her declaration of acceptance of office to the meeting and to say a few words acknowledging the occasion and for the record it was:

RESOLVED:

- (1) That this item be received in advance of its position on the agenda
- (2) That the unanimous recommendation of the members of the selection panel to co-opt Mrs Elaine Jones be accepted .
- (3) That Mrs Jones be co-opted to the Council and having made her declaration of acceptance be welcomed to take her place in the Chamber and partake of Council Business, including all other matters on this agenda .

65.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS, DIRECT DEBITS AND STANDING ORDERS FOR PAYMENT AS CIRCULATED TO MEMBERS:

The Schedule of accounts of £ 31,849.95 and Direct Debits and standing orders for payment of £2,247.00 as attached to these minutes was presented for approval and it was:

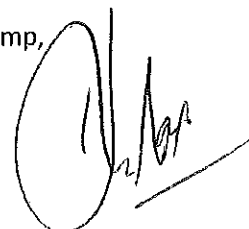
RESOLVED:

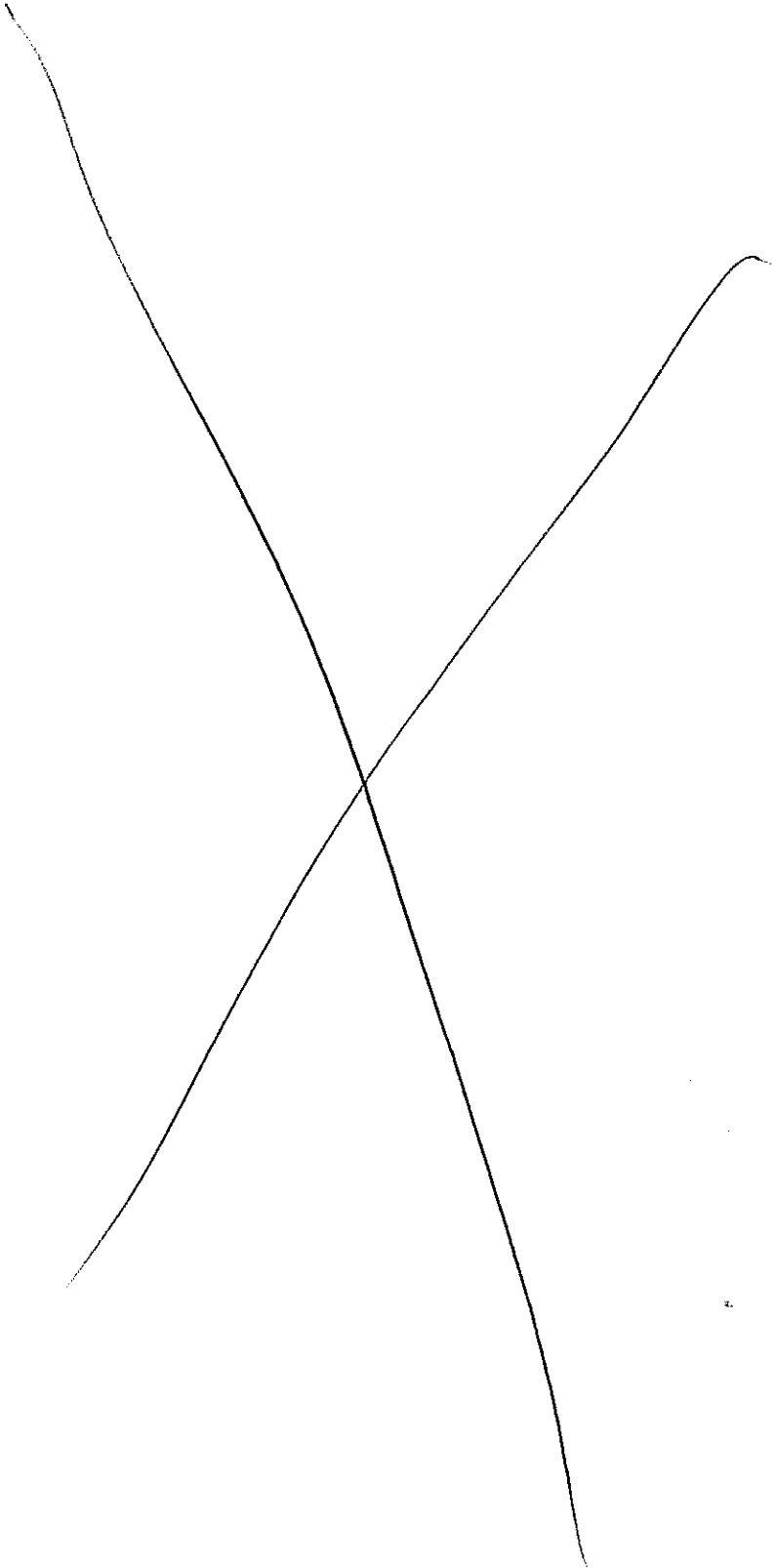
That the Accounts for payment of £ 31,849.95
and the standing orders and direct debits of £2,247.00
be approved for payment

66.

TO CONSIDER THE PLANNING APPLICATIONS ON THE SCHEDULE TABLED.

1. Plan No: 059061
- Proposal: Extension to ground floor to create shower room, ramp,





practice of there being repeated applications for change of details in this and other areas by the developers and therefore questions the value of any comments in a process where the landscape is continually changing and therefore requests the developer and the County planning officers to attend a future meeting to explain this process and the value of any comment upon any application which can be subsequently changed beyond recognition .

67.

TOWN HALL REFURBISHMENT

The Town Clerk reported that progress was being made in a number of areas and the scaffolding was able to be reduced over the coming weeks .More orders were awaited from suppliers in relation to the doors and to the stonework. Although there had been promises that the work would be completed by Christmas this was extremely unlikely in the Town Clerk's view. There would also remain great issues with the balcony doors which involved specialist contractors. It was however said that the Heritage funding would cease at Christmas and whilst that had also been said before this was rather more worrying. There was also the previously reported issue of the notice of non-completion that had been served which carried the opportunity for some financial redress. The sole consolation in the matter was that the works that have been carried out were all first class and members would undoubtedly agree that as the Town Hall emerged from its coverings it made a splendid sight. A number of members spoke in support of the works and Councillor the Reverend Brian Harvey sympathised with the Town Clerk having had to endure similar problems and lengthy delays when the Church was refurbished and those were still continuing .After some discussion it was :-

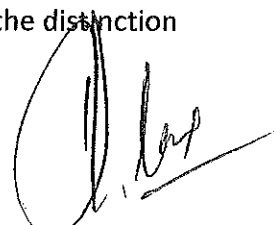
RESOLVED:

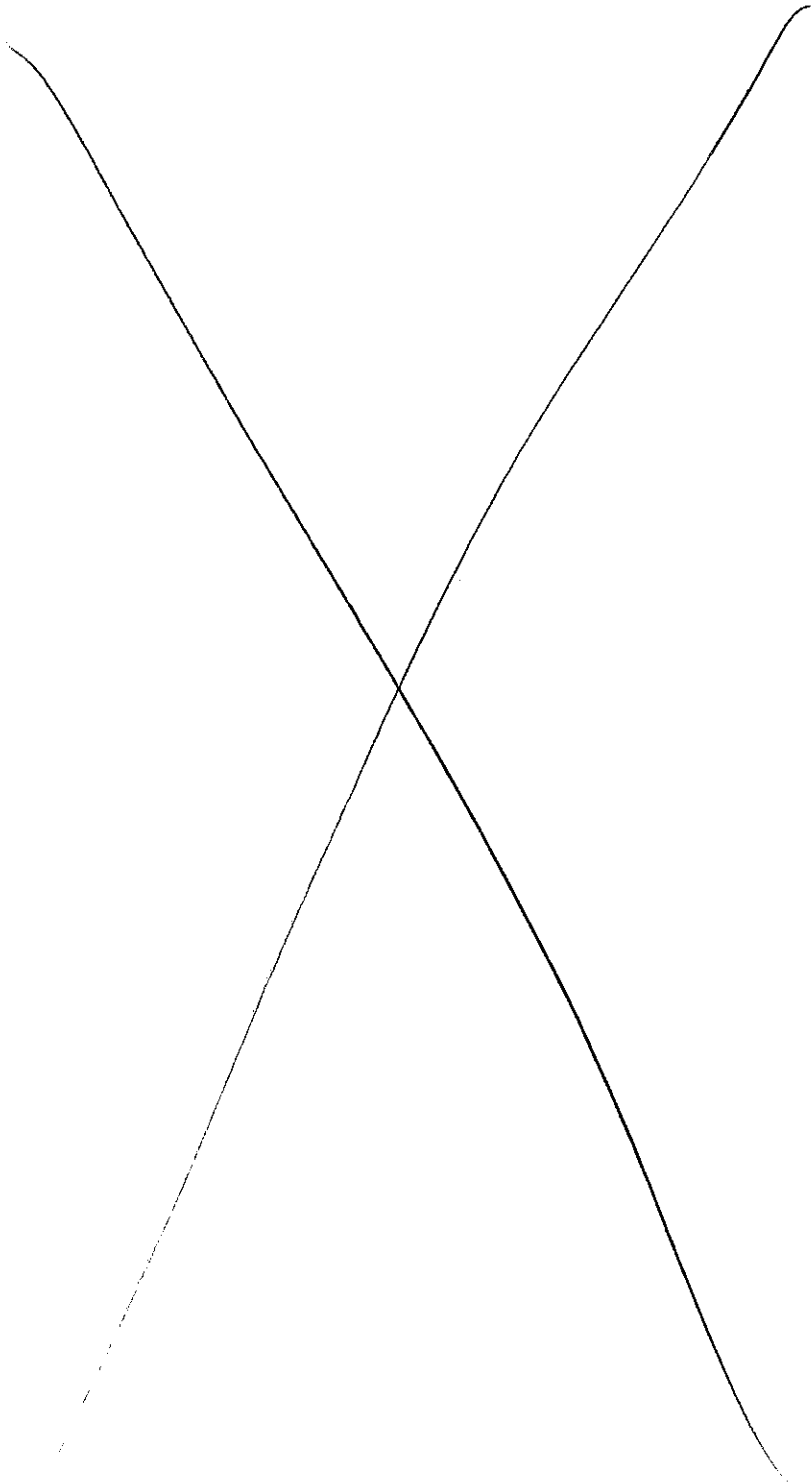
That the Town Clerks report be received and noted_.

68.

TO REVIEW THE OPERATION OF THE COUNCIL'S REVISED WORKING ARRANGEMENTS UPON THE EXPIRY OF THE AGREED TRIAL PERIOD AND TO ACT ACCORDINGLY.

The Town Clerk referred to the trial period of revised working arrangements which the Town Council had agreed upon. In accordance with that resolution it was now appropriate to confirm whether or not the arrangements should continue. He reminded members that the principal reason that he had for recommending the changes had been to make the council more efficient and to avoid the situation where at the beginning of the month 17 members sitting in committee recommended that the same 17 members sitting as a Town Council take a particular course of action rather than simply authorising the action once . A number of members spoke and it was clear that there was a feeling that the Town Council was diminished by the lack of committees as a forum for discussion and the distinction





between those committees and the Full Town Council involving the Robes and ceremony which were welcomed by guests and valued by members. It was felt that this had lead to a sense of disengagement with the Council and that members being more disconnected were necessarily less involved in the Council. All members who spoke except one, were in favour of reverting to the previous arrangements as soon as possible and it was therefore:-

RESOLVED:

That the Town Council do abandon the experiment of revised working arrangements and revert to the previous regime with effect from the standing Committees meeting in January 2019 .

69.

INTERNAL AUDIT ARRANGEMENTS AND PLAN 2018- 2019

The Town Clerk referred to the letter from the internal auditors setting out there proposals for the financial year 2018-2019 which he had circulated to all members. He took members through the document and emphasised that they saw the results of this work in the same format twice each year on the interim and final audit and thus had a cumulative picture of the councils financial and governance arrangements. He was particularly pleased to be able to demonstrate that the Town Council had acted upon each of the previous recommendations made by the internal auditors and therefore invited members to approve the proposals .

RESOLVED:

That the arrangements proposed by the internal auditors in their letter now considered be approved and adopted.

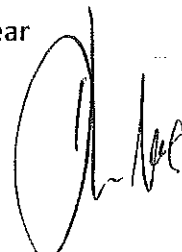
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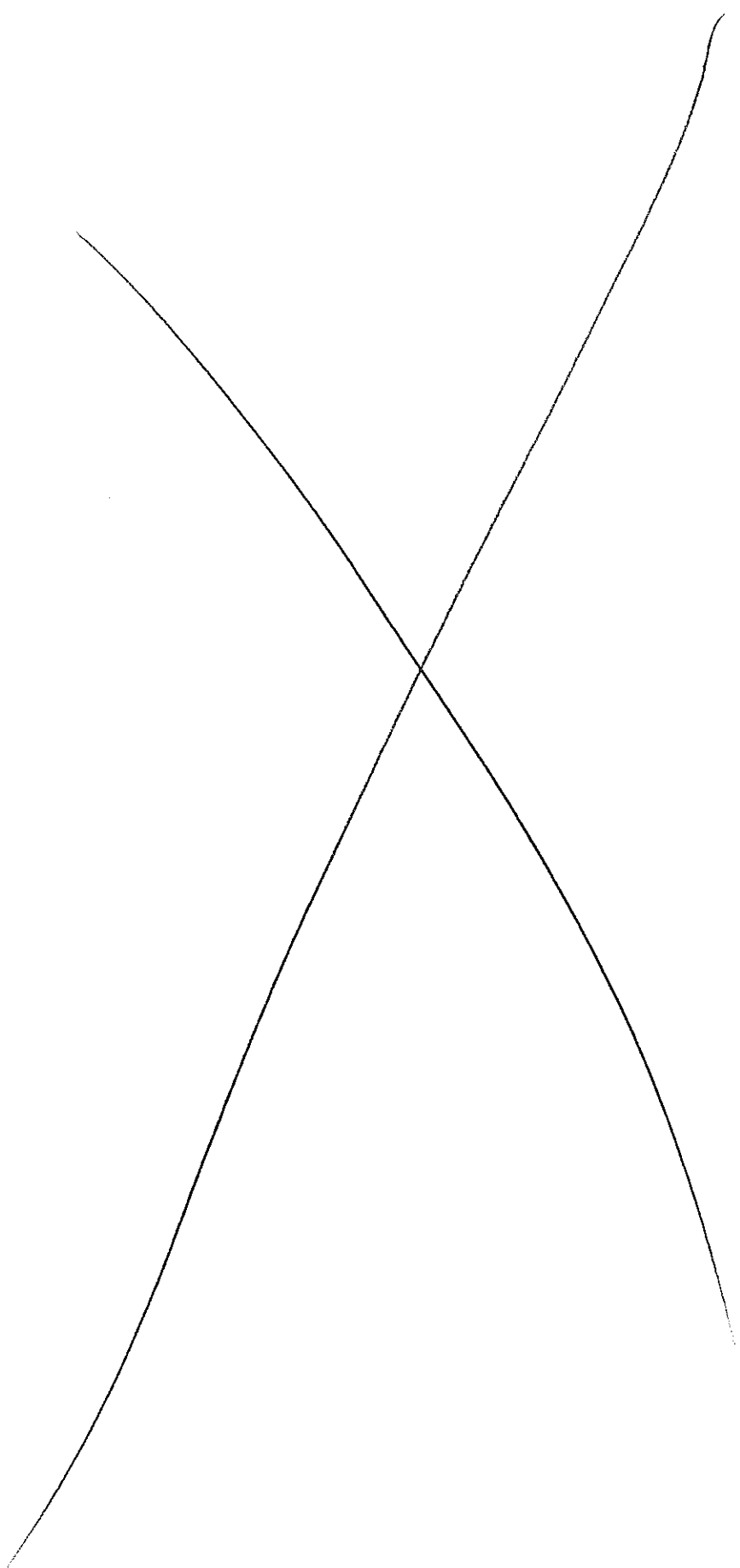
TO CONSIDER THE PROCESS OF TENDERING FOR THE TOWN'S XMAS LIGHTS 2019 AND BEYOND.

The Town Clerk reported that concerns had been raised that the Christmas period was not the best time to be inviting tenders as all experienced contractors would be at their busiest with displays. Additionally he had considered the contract standing orders which required 3 tenders at least and confirmed that enquiries of other councils had only recent lead him to identify 2 more suitable contractors to invite finally it had been pointed out that the council had already committed to the removal and storage of the lights as part of the final years arrangements. For all these reasons it was prudent to postpone the tendering for the lights until the New Year

RESOLVED:

That the report be received and noted and that the tendering exercise be held in abeyance until the New Year





71.

TO CONSIDER THE WORKS CARRIED OUT AT THE TOP SHOPS

Councillor V Perfect raised the situation of the Top Shops and asked the council to consider further works there. The Town Clerk reminded members of the previous resolution that had authorised him to arrange the provision of hanging baskets, remove tree stumps, provide an extra bollard and clean the area with a maximum budget of £1,000.00. All of this had been done and the response to the provision of the hanging baskets being disappointing as only one of them was watered regularly. He suggested that if more works were to be carried out then there should be a budget bid for those works for consideration when the Town Council set its precept in January and that if successful the works could be carried out in the next financial year. A number of members spoke about the importance of this area as one of the principal entrances to the Town and accepted that the Council had set the precedent years ago when it had carried out the paving of the area and it was therefore :-

RESOLVED:

That the Town Clerk do seek competitive estimates for the repair of the paved areas and options for further enhancement for consideration as part of the budget setting process

72.

TO CONSIDER A DIARY OF MEETINGS FOR THE BALANCE OF THE MUNICIPAL YEAR.

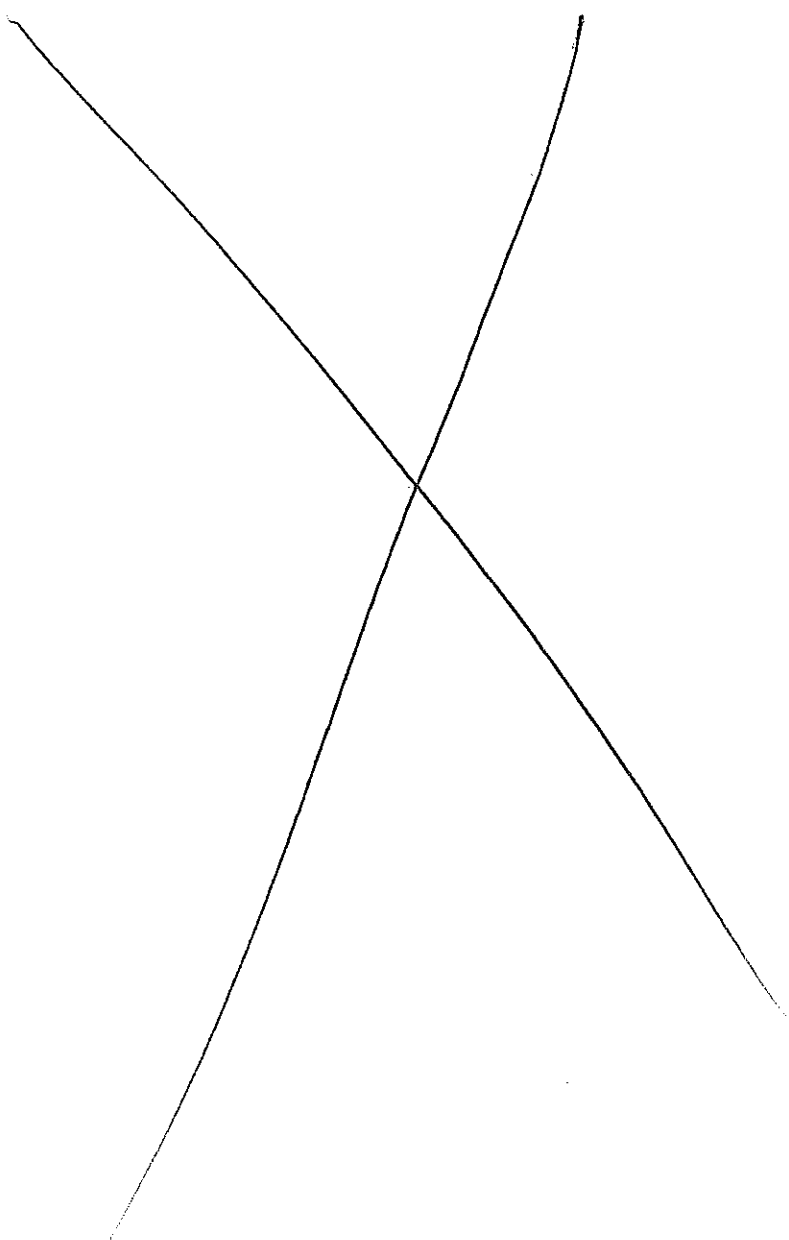
As a result of the decision to revert to the standing committee system a diary of meetings was proposed by the leader of the Council which it was acknowledged was severely constrained by the requirement to set a precept by the 25th January 2019. It was hoped that the Town Clerk could explore whether or not there was any flexibility in that date .

RESOLVED:

That subject to any flexibility that may be obtained from the County Council as to the Date of setting the precept the following diary be adopted namely.

Committees : 7th January & 4th February , @ 6.30 pm
Town Council : 21st January & 18th February @ 7.00pm





73.

TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND /OR MATTERS ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW

Councillor S.K.License referred to a meeting he had attended with the Deputy Mayor on the subject of the review by the boundary Commission of Wales of the electoral arrangements of Flintshire County Council and explained that there would in his view be a knock on effect to the Town Council of any changes arising from such a review. As he understood matters comments had to be made by mid-December and he therefore felt that the Town Council should consider the matter and decide whether or not it wished to make a submission and if so what that submission would say. A number of members were also aware of this and that there was to a presentation to County members later that week although there was some uncertainty as to the timescales involved. It was felt that although this matter was undoubtedly urgent more information was need and that it would be best to adjourn consideration to enable that information to be gathered and circulated to members it was therefore :-

RESOLVED:

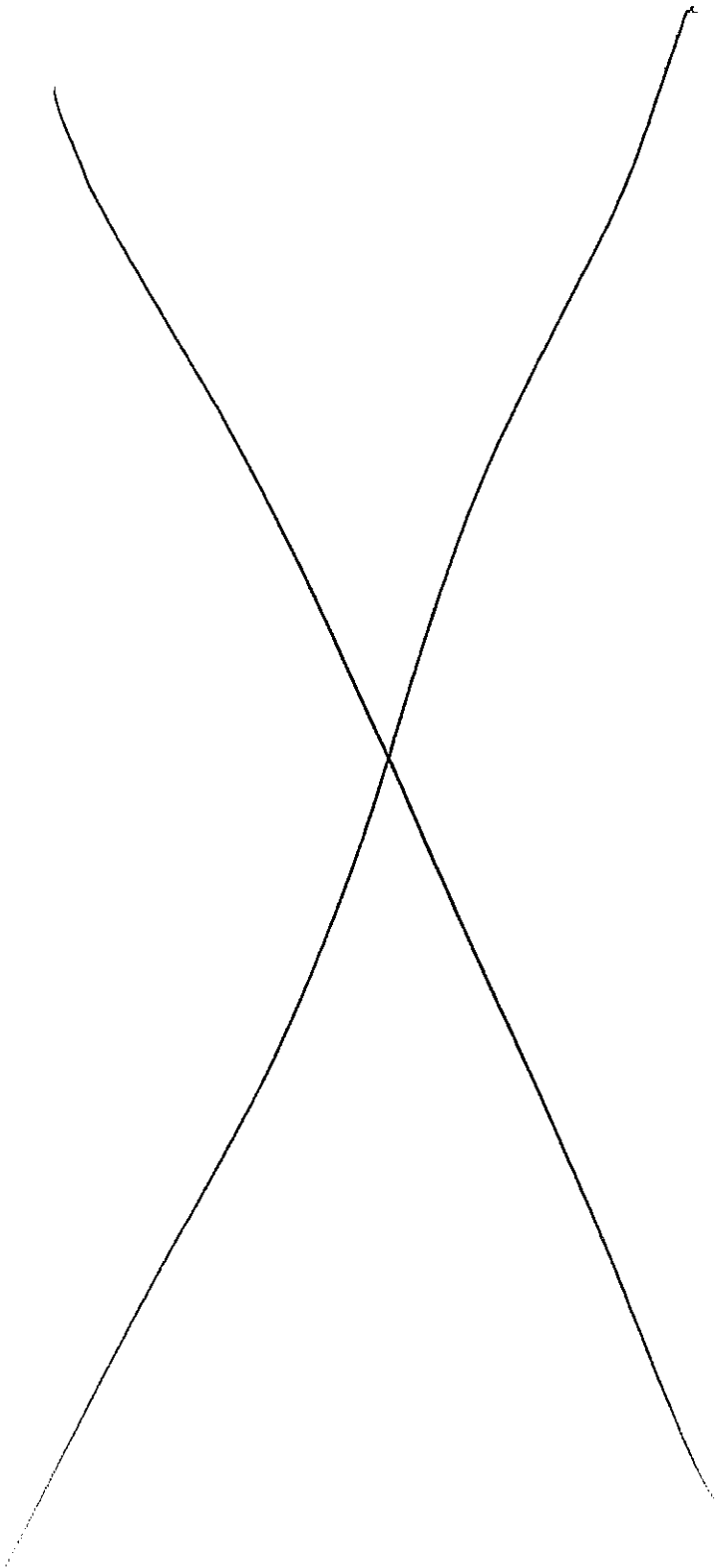
That this be admitted as an a urgent item in view of the short timescale for responses and in view of the significant likely impact upon the Town Council of any changes arising from the review that this meeting be adjourned to Monday next the 3rd December at 7.00pm and that the Town Clerk do circulate to members any further information available to enable a full consideration at the adjourned meeting .

THE MEETING ACCORDINGLY ADJOURNED AND RECONVENED AT 7.00PM ON MONDAY 3RD DECEMBER WHEN IT WAS JOINED BY COUNCILLORS MS S MOORE AND MRS M. PERFECT AND RECEIVED THE FURTHER APOLOGIES OF COUNCILLORS J JOHNSON AND M EVANS AND PROCEEDED TO CONSIDER:-

The response of the Town Council to the review by the Boundary Commission of Wales of the electoral arrangements for the county of Flintshire.

At the opening of the reconvened meeting the Town Clerk referred to the documents that he da circulated to members and the extracts from the Boundary Commission of Wales's website. It was clear that there would be an opportunity to submit comments up to the 29th January 2019 and that even after that date there would still be yet another opportunity to comment upon any draft proposals that may be brought forward. It was clear that the urgency had diminished somewhat. A number of members confirmed their own enquiries had lead them to same conclusion and members discussed a range of factors that should be





- Location: And demolition of existing garage.
44 Trelawny Avenue, Flint.
2. Plan No: 059055
Proposal: Proposed erection of 78 dwelling, including highways
Public open spaces, landscaping and associated works.
Location: Croes Atti Phase 4, Chester Road, Oakenholt.
3. Plan No: 059105
Proposal: Single storey rear extension to form office at the rear of
Garage and to extend utility room.
Location: 47 Min Awel, Flint.
4. Plan No: 059122
Proposal: Replacement of rear conservatory with single storey extension.
Location: 9 Englefield Drive, Flint.
5. Plan No: 054077
Proposal: Amendments – Outline application for residential development
Of 16 dwellings with details of access.
Location: Pandy Garage, Oakenholt.
6. Plan No: 059143
Proposal: Erection of a 7.5MW gas fired power station and associated
Infrastructure.
Location: Land and Buildings Unit 27 Aber Park, Flint.
7. Plan No: 059202
Proposal: Proposed two storey extension and alteration including
Demolition of existing garage.
Location: 271 Chester Road, Oakenholt, Flint.
8. Plan No: 059218
Proposal: Demolition of rear single storey erection of proposed rear
Single storey extension.
Location: 51 Halkyn Street, Flint.

RESOLVED:

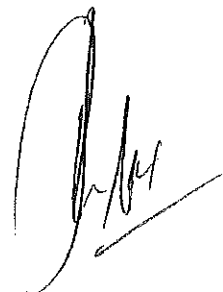
That in relation to those items listed above at numbers
1, 3, 4, 5, 6, 7, and 8 the Town Council raise no objection
to the applications .

HOWEVER

In relation to application listed as number 2 namely:-

Plan No: 059055
Proposal: Proposed erection of 78 dwelling, including highways
Public open spaces, landscaping and associated works.
Location: Croes Atti Phase 4, Chester Road, Oakenholt.

The Town Council express their concern at the widespread



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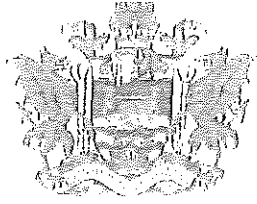
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taken into account as the various possible permutations of change were considered. The Leader of the Council supported by a number of County Councillors confirmed that that there was to be a presentation to County members later that week which might prove of assistance to the Town Council in its deliberations. It was felt the matter was best considered at the forthcoming meeting on the 21st December and it was :-

RESOLVED:

That consideration of this matter be deferred to the
Meeting of the Town Council on Friday 21st December.

A handwritten signature in black ink, appearing to be 'J. Hao', is located in the bottom right corner of the page.



FLINT TOWN COUNCIL

CYNGOR TREF Y FLINT

J. Andrew Loveridge
Town Clerk

email: jloverclerk@flinttowncouncil.co.uk

Dear Councillor,

You are hereby requested to attend a meeting of the,

GENERAL PURPOSES COMMITTEE

to be held in the Council Chamber, Town Hall, Flint, on Monday the 14th January, 2019, at 7.00p.m.,
to discuss the following agenda.

A G E N D A

1. Apologies:
2. Declaration of Interest – Members Code of Conduct:
3. Election of Chairman of the Committee for the balance of the Municipal year:
4. Election of Vice Chairman of the Committee for the balance of the Municipal year:
5. Budget performance of this Committee 2018-2019
The Town Clerk will report
6. Budget requirements of this Committee 2019-20
7. Committee terms of reference

To consider the committees Terms of reference and recommend any changes.

J. A. Loveridge

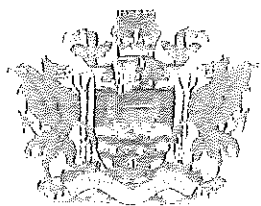
TOWN CLERK

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

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FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge
Town Clerk

email: townclerk@flinttowncouncil.co.uk

Dear Councillor,

You are hereby requested to attend a meeting of the,

Finance and Policy Committee,

to be held in the Council Chamber, Town Hall, Flint, on Monday the 14th January, 2019, at 7.00p.m.,
to discuss the following agenda.

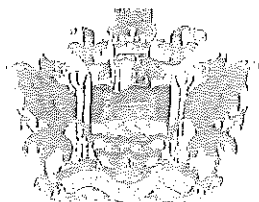
A G E N D A

1. Apologies:
2. Declaration of Interest – Members Code of Conduct:
3. Election of Chairman of the Committee for the balance of the Municipal year:
4. Election of Vice Chairman of the Committee for the balance of the Municipal year:
6. Accounts for Payment
To consider the schedule of accounts
7. Applications for Financial assistance
To consider applications received
8. Budget performance of this Committee 2018-2019
The Town Clerk will report
9. Budget requirements of this Committee 2019-20
The Town Clerk will report
10. Consideration of the Council's overall Budget requirements and recommend precept options to the Town Council Meeting on Monday 28th January 2019
11. Committee terms of reference
To consider the committees Terms of reference and recommend any changes.

J. A. Loveridge

TOWN CLERK
Town Hall, Market Square, Flint, CH6 5NW.
Telephone: 01352 734414

Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge

Town Clerk

email: townclerk@flinttowncouncil.co.uk

Dear Councillor,

You are hereby requested to attend a meeting of the,

TOWN PLANNING COMMITTEE

to be held in the Council Chamber, Town Hall, Flint, on Monday the 14th January, 2019, at 7.00p.m.,
to discuss the following agenda.

A G E N D A

1. Apologies:
2. Declaration of Interest – Members Code of Conduct:
3. Election of Chairman of the Committee for the balance of the Municipal year:
4. Election of Vice Chairman of the Committee for the balance of the Municipal year:
5. To consider the Planning Applications on the Schedule tabled
6. Budget performance of this Committee 2018-2019
The Town Clerk will report
7. Budget requirements of this Committee 2019-20
8. Committee terms of reference
To consider the committees Terms of reference and recommend any changes.

J. A. Loveridge

TOWN CLERK

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

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Jan. 2019

**FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT**



**MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL**

**TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW**

**J. ANDREW LOVERIDGE
TOWN CLERK**

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FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge

Town Clerk

email: townclerk@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN that the meeting of the Flint Town Council will be held in the Council Chamber, Town Hall, Flint, and for the said Town on .

**Monday 28th January 2019,
At 7.00pm.**

and your attendance at such Meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, or Order or Orders, and to take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 21st January 2019 .

J. Andrew Loveridge

Town Clerk

Before the Town Mayor opens the Meeting his Chaplain will say prayers:

A G E N D A

1. Apologies:

2. To Call the Roll:

3. Minutes:

To confirm as a correct record the Minutes of the proceedings of the Meeting held on Friday 18th December 2018.

4. To Approve and Adopt the Minutes of Committees:

1. Town Hall Management Committee:

Meeting held on Monday the 14th January 2019.

2. Town Planning Committee:

Meeting held on Monday the 14th January 2019.

3. General Purposes Committee:

Meeting held on Monday the 14th January 2019.

4. Finance and Policy Committee:

Meeting held on Monday the 14th January 2019.

5. To receive a presentation from Officers of Flintshire County Council Planning department as requested by members.

6. To approve the Council's budget and set the precept for the financial year 2019/2020.

7. To determine the Council's response to the Boundary Commission of Wales upon the review of the electoral arrangements for Flintshire.