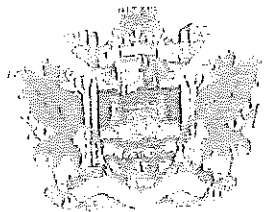


FLINT TOWN COUNCIL



CYNGOR TREF Y FFLINT

J. Andrew Loveridge
Town Clerk

email: j.alexander@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN

that the Annual Meeting of the Flint Town Council, at which the election of the Town Mayor for the Municipal year 2018-2019 will take place, will be held

in the Council Chamber, Town Hall, Flint,

on Friday the 18th May, 2018, at 6.15 p.m.,

and your attendance at such meeting is hereby requested.

The further business to be transacted thereat is to make and pass such Resolution or Resolutions, Order or Orders, and take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 9th Day of May, 2018.

A handwritten signature in black ink, appearing to read 'J. A. Loveridge'.

Town Clerk

Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414

Nenadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414

1

2

Before the Mayor Calls the Meeting to Order her Chaplain will lead
all present in Prayer:

A G E N D A

1. To Elect a Town Mayor for the Ensuing Community Year 2018/19
followed by the election of the Deputy mayor and the consequential
Civic Arrangements
2. To Receive Apologies:
3. To Call the Roll:
4. Minutes:

To confirm as a correct record the Minutes of the proceedings of the
Meeting of the Flint Town Council held on Monday the 23rd April, 2018.

5. To Elect the Leader of the Council for the Ensuing Community Year
6. To appoint a finance spokesperson as a post of special responsibility
for the Ensuing Community Year
7. Mayor's Allowance and Deputy Mayor's Allowance for civic occasions
8. Dates and Times of Council Meetings for the Ensuing
Community Year 2018/19:
9. Approval of Standing Orders, Financial regulations ,Code of Conduct ,
Scheme of Allowances and the continuance of all other Council
Policies ,procedures ,rules and regulations for the Ensuing Community
Year.
10. Any urgent business arising which cannot await the next meeting of the
Town Council .

100%

100%

100%

ORDER OF CEREMONY

THE RETIRING MAYOR having taken the Chair, as **Chairman**, will say:-

“Councillors the first business is to elect a Town Mayor for the Community Year 2018-2019.”

Councillor P. Cunningham, seconded by Councillor M/s M. Buckley that Councillor D.L. Cox, be elected Town Mayor for the ensuing year.

THE CHAIRMAN will say:-

“Councillors it has been proposed and seconded that Councillor D.L. Cox be designated Town Mayor for the ensuing year, those in favour kindly signify in the usual manner.”

THE CHAIRMAN will then say:-

“Councillors I declare Councillor D.L. Cox, duly elected Town Mayor for the ensuing year.”

THE CHAIRMAN will then say:-

“Councillors our next item of business is to elect a deputy Mayor for the community year 2018/19”

Councillor P. Cunningham, seconded by Councillor M/s M. Buckley, that Councillor Mrs. N. Davies, be elected Deputy Town Mayor for the ensuing year.

“Councillors it has been proposed and seconded that Councillor Mrs. N. Davies, be designated as Deputy Town Mayor for the ensuing year, those in favour kindly signify in the usual manner.”

NOTE

At this point the retiring Mayor will remove the Chain of Office and together with the elected Mayor and Deputy Town Mayor, the seconder of the proposition and the Clerk, will retire in order to transfer the Mayoral Robes.

After the transfer of the Mayoral Robes the Mace Bearer will announce the entrance of the newly elected Mayor.

THE CLERK will say:

“Councillors I call upon the retiring Mayor’s Consort to invest
The incoming Mayoress with the Chain of Office”.

The Mayoress will now make a presentation to the retiring
Mayor’s Consort.

THE MAYOR

Will make the Declaration of Acceptance of Office.

CEREMONY OF THE LOVING CUP

Following the Mayor’s Inauguration, and the Declaration of Acceptance
of Office, the Loving Cup will be passed to the:-

Deputy Mayor:	Councillor Mrs. N. Davies
Proposer:	Councillor P. Cunningham
Seconder:	Councillor M/s M. Buckley
Retiring Mayor:	Councillor Mrs. V. Perfect

The remaining Members will individually toast the Mayor. Goblets will be
In place to facilitate this.

CIVIC SUNDAY

The Mayor will announce the arrangements for Civic Sunday.

VOTE OF THANKS

Councillor Mrs. M. Perfect, will give a “Vote of Thanks” to the Retiring
Mayor and Consort, Councillor Mrs. V. Perfect and Mr. E. Perfect. For
their services to the Community during their term of Office.

PRESENTATION

The Mayor will present the retired Mayor with the traditional plaque, and
the past Mayor’s badge, both containing the Coat of Arms of the Town
of Flint, on behalf of the Councillors in recognition of her term of office.
The retired Mayor will then address the meeting.

VOTE OF THANKS

Councillor Mrs. M. Perfect, will propose, a “Vote of Thanks to the retiring
Mayor and Consort, Councillor Mrs. V. Perfect and Mr. E. Perfect for
their services to the Community during their term of Office.

Before the Meeting opened the Mayor's Chaplain lead all present in Prayer:

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of the Flint Town Council held in the Council Chamber, Town Hall, Flint, on Monday the 23rd April, 2018.

PRESENT:

The Town Mayor, Councillor Mrs. V. Perfect,
(in the chair).

The Deputy Mayor, Councillor D.L. Cox.

Councillors: M/s M. Buckley, Mrs. J. Cunningham,
P. Cunningham, Mrs. N. Davies, M. Evans,
Reverend B. Harvey, M/s R. Johnson, S.K. License,
M.W. Moore, Mrs. M. Perfect.

APOLOGIES FOR ABSENCE:

Councillors: S. Collings, J. Johnson, Mrs. L. Jones,
Miss. S. Moore, I.B. Roberts.

IN ATTENDANCE:

The Mayor's Chaplain, Reverend David Yeo Poulton.
J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams, P.A. to the Clerk.

296.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

There were no declarations made.

297.

MINUTES:

RESOLVED:

That the Minutes of the proceedings of the Flint Town Council Meeting, held on Monday the 26th March, 2018, be confirmed as a correct record and signed by the Town Mayor, Councillor Mrs. V. Perfect.

298.

THE TOWN MAYOR'S REVIEW OF THE YEAR AND PRESENTATION OF AWARDS:

The Town Mayor welcomed all those members of the public and invited guests present and announced to the meeting that she would not detain them with a review of her year of office, that was perhaps for another occasion. She explained that she spoken to all her

fellow councillors and requested nominations from them of residents whose service to the community deserved greater recognition. She had also arranged with the Clerk for the purchase of plaques and badges for presentation to such individuals. The Mayor expressed the hope that this would become an annual event so that community activities could be both recognised and rewarded by the Council.

Those nominated for the Mayor's award this year were:-

Tracy Jones:-

The Mayor invited Councillor Mel Buckley to speak to this nomination and Councillor Buckley elaborated upon the tireless efforts of M/s Jones for the community and the value that she added to the Town.

Val Nevett: - for fundraising for the annual poppy Appeal.

Councillor Norma Davies rose to give her congratulations to Mrs Nevett upon her tireless and record breaking fund raising activities for the annual Poppy Appeal each year and noted that this was the most worthy of causes.

Cheryl Parsonage:

Councillor Michelle Perfect elaborated upon the devotion of Ms Parsonage and her tireless activities to support the local community.

Carol Andrews:-

In the absence of Cllr Roberts, Councillor the Reverend Brian Harvey commended Mrs Andrews on her energy and efforts to the community in particular through her tireless litter picking efforts

Rose-Marie Dennen:-

Councillor the Reverend Brian Harvey commended her for her running of the weekly Buzz café which was a much valued resource for her many attendees.

Neville Kinnair.

Again in the absence of Councillor Roberts, Councillor Paul Cunningham commented upon the encyclopaedic knowledge that Mr Kinnair had of local footpaths and acknowledged the invaluable assistance he had given to the Town Council over the years in seeking to resolve issues for the benefit of all current and future residents of the town.

Fit It Phil Roberts.

Councillor Paul Cunningham thanked this officer for his devotion to the service of the ATC as it once was and the Air Cadets over many years rising to be in command of the local

squadron . he had devoted many hours in the service of the young in our Town and he deserved our thanks and this token of recognition.

Ella Bothwell:

Councillor Paul Cunningham praised this young person's success in sport of gymnastics at the Deeside Gymnastics academy. She was a shining example and proof to all, that hard work and dedication do pay off and bring their own rewards. He was delighted to learn that she had been selected for the national Squad for a forthcoming major competition.

Andrew Growcott:-

The Town Mayor presented an emotional tribute to the indomitable spirit and determination of Mr Boycott who despite his own suffering worked tirelessly to raise funds for Cancer charities to hopefully benefit others. Just as the Mayor had been due to meet Mr Growcott to commend him in person his illness took a turn for the worse and he sadly passed away. The Mayor was proud to honour his memory and passed the badge and plaque to his sister Claire in his memory.

Ian Aldridge.

The Town Mayor was delighted to present the community award to her nephew Ian Aldridge in recognition of his achievements as a Welsh boxing champion and his charity works. He had assisted Andrew Growcott in his fundraising and supported him throughout his illness and he still continued to do charitable work teaching young men the discipline of boxing and providing them with an example.

As each recipient came forward to receive their awards individually there was general approbation from the meeting and it was:-

RESOLVED:-

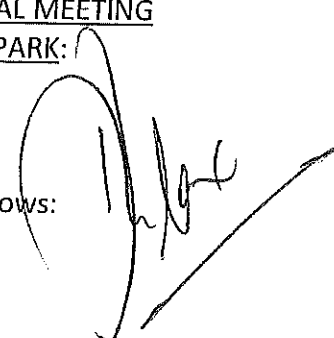
That each of the recipients of the Mayor's award of plaque and badge be congratulated and commended on their personal achievements and their service to the community which it was to be hoped would be followed by others in the future .

299.

ARRANGEMENTS FOR THE INAUGURATION OF THE MAYOR AND DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2018-2019 AND ALL OTHER MATTERS FOR THE ANNUAL MEETING ON THE 18TH MAY 2018 AT 6.15 P.M. AND THEREAFTER AT THE MOUNTAIN PARK:

RESOLVED:

That the arrangements for the Mayor's Inauguration be as follows:

A large, stylized handwritten signature in black ink, likely belonging to the Mayor or a senior official, is written over the bottom right portion of the page, partially overlapping the 'RESOLVED' section.

1. Election of Town Mayor:

That Councillor D.L. Cox be designated Town Mayor elect and that the motion to elect be proposed by Cllr P Cunningham and seconded by Cllr M Buckley

2. Election of Deputy Town Mayor:

That Councillor Mrs. N. Davies be designated Deputy Mayor elect and that the motion to elect be proposed by Cllr P Cunningham and seconded by Cllr M Buckley

3. Proposer of Vote of Thanks to the Retiring Mayor:

That Councillor Mrs. M Perfect do propose the Vote of Thanks to the Retiring Mayor.

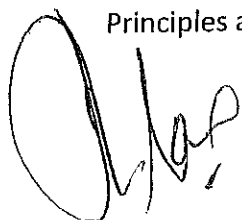
300.

A SCHEME OF MEMBERS ALLOWANCES AS REQUIRED FOR INDEPENDENT REMUNERATION PANEL FOR WALES FOR THE MUNICIPAL YEAR 2018-19:

The Town Clerk reminded members of their previous deliberations on this matter and stressed that the Independent Remuneration Panels report and recommendations were now binding upon the Council. The immediate obligation was therefore to make arrangements for the payment of the basic allowance of £150.00 to each member and to proceed to designate at least one but no more than five positions as posts of special responsibility attracting payment of a special responsibility allowance in addition to the basic allowance. He repeated that these allowances had to be offered by the Council in good faith but that it would be a matter for each individual councillor whether or not to accept or decline the payment. In the event that payments were accepted it would be for individual councillors to report the fact to HMRC and amend their tax affairs accordingly. With regard to the limits on the allowances to Mayors and deputies he explained that the budgeted amounts used by the council in all previous years were not allowances but rather were used as civic accounts to reimburse the Mayor and Deputy for expenses actually incurred normally supported by receipts. The allowance featured in the report was not tied to any act or expenditure and was therefore something over and above that civic provision and did not have to be paid. In the case of payment of carers and other expenses these were to be applauded and it was noted that they would be supported by claims of reimbursement of expenses actually incurred and that therefore some system had to be devised to approve and pay these amounts in appropriate circumstances. There then ensued a general discussion and the Town Clerk answered a number of questions raised by members and it was:-

RESOLVED:

That the report of the Town Clerk be received and noted and that the following Principles and arrangements be incorporated into the Council's scheme for



Member's allowances for the municipal year 2018-2019.

1. That each member be offered the basic allowance in one single payment in August 2018
2. That any member may decline the offered payment by writing accordingly to the Town Clerk.
3. That any payment made is unconditional and is non-recoverable in the event of the member ceasing to hold office.
4. That the post of Finance spokesperson be designated Council's sole special responsibility post and the special responsibility allowance be offered accordingly.
5. That the spokesperson be at liberty to decline the allowance by notice in writing to the Town Clerk.
6. That the Town Clerk in consultation with the Town Mayor, the leader of the Council and or the Finance spokesperson do administer all claims for travel , subsistence carers and dependants allowances and make payments accordingly
7. That any payments made to members be reported by the individual members to HMRC as part of their personal taxation arrangements.

301.

AUDIT ARRANGEMENTS AND FINAL ACCOUNTS FOR THE YEAR ENDING 31ST MARCH, 2018:

The Town Clerk was pleased to report that the accounts had now been closed and balanced and that as previously agreed arrangements had been made for the Council's internal auditor to begin their examination of the accounts on the 4th June with a view to reporting to members at the June meeting and it was :-

RESOLVED:-

That the report be received and noted

302.

GENERAL DATA PROTECTION REGULATION IMPLEMENTATIONS DATE – 25TH MAY, 2018:

The Town Clerk reminded members of the previous consideration of this matter and confirmed that at last some guidance had now been received from the society Of Local Council Clerks. Using that guidance and templates provided a data audit had been undertaken and a Data Protection Policy had been drawn up for the Council which he had circulated to members and commended to them. Unfortunately the guidance did not resolve the issue of potential conflict between the roles of Town Clerk and that of Data protection officer. The Town Clerk trusted that guidance would be forthcoming before the act came into force and that if there

was held to be a conflict then he would proceed to engage the services of an outside body as Data Protection Officer .

RESOLVED:-

That the report be received the Data Protection Policy be approved and the position of Data Protection Officer be noted and that the Town Clerk do have powers to act as outlined in accordance with guidance when received from the Society Of Local Council Clerks.

*FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT*



*MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL*

*TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW*

J. ANDREW LOVERIDGE
TOWN CLERK

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Before the Mayor Calls the Meeting to Order his Chaplain will lead all present in Prayer:

A G E N D A

1. To Receive Apologies:

2. To Call the Roll:

3. Declarations of interests –Member’s Code of Conduct

4. Minutes:

To confirm as a correct record the Minutes of the proceedings of the Annual Meeting of Flint Town Council held on Monday the 15th May 2018.

5. Presentation by a member of the North Wales Police Community engagement team.

6. To consider the planning Applications on the schedule tabled.

7. To appoint a finance spokesperson to the post of special responsibility

8. To receive and consider the report of the internal audit of final accounts for the year ending 31st March 2018.

9. To consider and approve the schedule of accounts and standing orders for payment.

10. The Town clerk’s report upon Town Hall refurbishment.

11. Arrangements for the Mayors Civic Sunday 8th July 2018.

12. Arrangements for commemoration of the 1918-2018 centenary of WW1.

13. To consider a proposal to establish a scheme of awards to recognise and celebrate the achievements of children and young people in Flint.

14. Insurance claims made by the Town Council .

The Town Clerk will report.

15. Any urgent business arising which cannot await the next meeting of the Town Council and /or matters arising from the decision not to constitute standing committees this year until further review.

FLINT TOWN COUNCIL

The Minutes of the proceedings of the Annual Meeting of the Flint Town Council, held in the Council Chamber, Town Hall, Flint, on Friday the 18th May, 2018.

PRESENT: The Town Mayor, Councillor Mrs. V. Perfect, as outgoing Mayor, in the Chair for item: 1 of the agenda:

Thereafter

The Deputy Mayor, as Incoming Mayor, Councillor D.L. Cox J.P. took the Chair for items 2-10:

Councillors: M/s M. Buckley, P. Cunningham,
Mrs. J. Cunningham, Mrs. N. Davies, M. Evans,
Reverend B. Harvey Mrs L Jones J.P., J. Johnson
S.K. License, M.W. Moore, Miss. S Moore
Mrs. M Perfect, I.B. Roberts.

APOLOGIES FOR ABSENCE: Councillors: S. Collings, M/s R. Johnson.

IN ATTENDANCE: J. Andrew Loveridge, Town Clerk.
Mrs. S.C. Williams, P.A. to the Clerk.
The Reverend David Yeo Poulton (outgoing Chaplain).

1.

TO APPOINT A TOWN MAYOR FOR THE MUNICIPAL YEAR 2018/19:

Councillor P. Cunningham proposed and it was duly seconded by Councillor M/s M Buckley, that Councillor D.L. Cox.JP, be elected Town Mayor for the ensuing Municipal Year 2018/19.

RESOLVED:

That Councillor D.L. Cox.JP be elected Town Mayor
for the ensuing Municipal Year 2018/189.

2.

TO APPOINT A DEPUTY TOWN MAYOR FOR THE MUNICIPAL YEAR 2018/19:

Councillor P. Cunningham proposed and it was duly seconded by Councillor M/s M Buckley, That Councillor Mrs N. A. Davies, be elected Deputy Mayor for the ensuing Municipal Year 2017/18.

RESOLVED:

That Councillor Mrs N. A. Davies, be elected Deputy Mayor
for the ensuing Municipal Year 2018/19.

3.

MINUTES OF THE TOWN COUNCIL:

RESOLVED:

That Minutes of the Flint Town Council held on Monday
The 23rd April, 2018, be confirmed as a correct record
and signed by the Town Mayor, Councillor D.L. Cox.JP

4.

TO APPOINT THE COUNCIL LEADER FOR THE MUNICIPAL YEAR 2018/19:

Upon Councillor I B Roberts being duly proposed and seconded it was:-

RESOLVED:-

That Councillor I B Roberts be appointed leader of the
Council for the ensuing Municipal Year 2018/19.

5.

TO APPOINT A FINANCE SPOKESPERSON AS A POST OF SPECIAL RESPONSIBILITY FOR THE
ENSUING COMMUNITY YEAR.

It was explained that the town council had to appoint at least one post of special
responsibility and that previously the post of Finance Spokesperson had been identified
as appropriate given the new working arrangements. The designation of the post and
the appointment to it were the final parts of the scheme of members allowances needed
for the new municipal year . After some discusio9n however and upon being moved
and duly seconded it was:-

RESOLVED:-

That this matter be deferred to the next meeting.

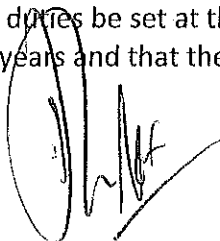
6.

MAYOR'S ALLOWANCE AND DEPUTY MAYOR'S ALLOWANCE FOR CIVIC OCCASIONS.

The Leader of the council moved and it was duly seconded that the Mayor and Deputy
Mayor's expenses of discharging their civic duties be set at the amount in the budget as in
previous years and that there be no additional allowances paid and without any discussion it
was :-

RESOLVED:-

That the Mayor and Deputy Mayor's expenses of discharging
their civic duties be set at the amount in the budget as in
previous years and that there be no additional allowances paid.



Before the meeting the Mayor's chaplain lead those present in prayer.

7.

DATES AND TIMES OF COUNCIL MEETINGS FOR THE ENSUING COMMUNITY YEAR 2018/19:

The Town Clerk referred to the approved minutes of the Finance and Policy Committee of the 5th February which set out at minute 282 the dates for duration of the new arrangements.

RESOLVED:

That the dates be as previously agreed and recorded
subject to the Mayor's discretion to vary them on
appropriate notice

8.

APPROVAL OF STANDING ORDERS, FINANCIAL REGULATIONS, CODE OF CONDUCT,
SCHEME OF ALLOWANCES AND THE CONTINUANCE OF ALL OTHER COUNCIL POLICIES
PROCEDURES, RULES AND REGULATIONS FOR THE ENSUING COMMUNITY YEAR.

The Town Clerk reminded members that they had previously agreed to keep these matters under review during the trial of the new working arrangements and that subject to it being recoded that the council was not appointing any standing committees there was no reason why they should not be approved and adopted.

RESOLVED:-

That all of the Councils policies procedures rules and regulations
now in force be approved for the new municipal year and that
they be kept under review and amendments be brought forward
as may be necessary and that it be expressly noted that the Council
does not at this time appoint any standing committees.

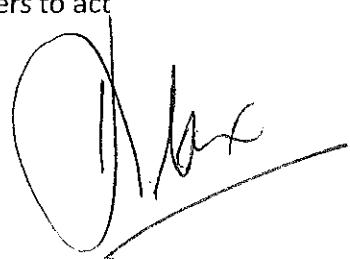
9.

ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT
MEETING OF THE TOWN COUNCIL.

The Town Clerk sought authority to repeat the comments made in the pre application consultation on the proposed housing development on Northop road now that a full application for outline consent had been submitted . He assured members that all of the Council's comments remained valid .

RESOLVED:-

That the Town Clerk be so authorised and be given powers to act
in relation to that application.



2014

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*FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT*



*MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL*

*TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW*

J. ANDREW LOVERIDGE
TOWN CLERK

2023

2023



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge

Town Clerk

email: townclerk@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN that the meeting of the Flint Town Council will be held in the Council Chamber, Town Hall, Flint, and for the said Town on **Monday 16th July 2018, at 7.00 p.m.** and your attendance at such Meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, or Order or Orders, and to take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 9th Day of July, 2018.

J. Andrew Loveridge

Town Clerk

***Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414***

***Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414***

Before the Town Mayor calls the meeting to order his Chaplain will lead those present in Prayer

A G E N D A

1. To Receive Apologies:

2. To Call the Roll:

3. Declarations of interests –Member's Code of Conduct

4. Minutes:

To confirm as a correct record the Minutes of the proceedings of the Meeting of Flint Town Council held on Monday the 18th June 2018.

5. Presentation by a member of the North Wales Police Community engagement team.

6. To consider the Planning Applications on the schedule tabled.

6. To consider and approve the schedule of accounts ,standing orders and direct debits for payment.

8. The Town clerk's report upon Town Hall refurbishment.

9. Flint Festival 2018 .

The Town Clerk and Councillor Ms. M. Perfect will report

10. Applications for financial assistance.

To consider the report of the Town Clerk upon applications received.

11. The Town Clerk will report on the "Top Shops"

12. To receive and act upon the resignation of a member.

13. To consider any urgent business arising which cannot await the next meeting of the Town Council or necessitate a Special Meeting.

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of The **Flint Town Council** held in the Council Chamber, Town Hall, Flint on Monday the 18th June, 2018.

PRESENT: The Town Mayor Councillor, D.L. Cox, J.P in the chair.
The Deputy Town Mayor Councillor Mrs. N. Davies

Councillors: Ms. M. Buckley, S. Collings, Mrs. J. Cunningham, P. Cunningham, M/s R. Johnson, Mrs L. B. Jones J.P, S.K. License, M.W. Moore, Mrs. M. Perfect, Mrs. V. Perfect, I.B.Roberts.

APOLOGIES FOR ABSENCE Councillors: M. Evans, the Reverend B. Harvey, J. Johnson Miss S.M.Moore.

IN ATTENDANCE: J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams, P.A. to the Clerk.

10.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

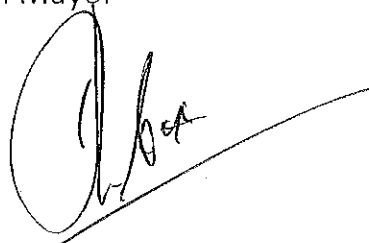
Councillor S.K .License declared an interest in Voucher number 51 in the Accounts Payable Schedule and took no part in the consideration of that matter.

11.

MINUTES:

RESOLVED:

That the Minutes of the proceedings of the Annual General meeting held on Friday the 15th May 2018, be confirmed as a correct record and signed by the Town Mayor Councillor D.L. Cox, J.P.



the term of years of such a loan there being no practical alternative to deal with the matters revealed due to the listed status of the Town Hall. .

RESOLVED:

That the report be noted and that the Town Clerks powers to act be reaffirmed to expressly include authorising both an increase the total amount to be borrowed and or an increase in the term of such borrowing.

18.

ARRANGEMENTS FOR THE MAYORS CIVIC SUNDAY 8TH JULY 2018.

It was announced that Mayors Civic service would take place on Sunday the 8th July at 11.00 am at the Church of St Mary and St David Flint . The usual parade lead by the Northop band would assemble at 10.30 at the Town Hall and return following the service for the Mayor's Civic reception. All members and their families were cordially invited

RESOLVED:

That the announcement be noted

19.

ARRANGEMENTS FOR COMMEMORATION OF THE 1918-2018 CENTENARY OF WW1.

The leader of the Council, Councillor I B Roberts reported that he, Councillor the Reverend Brian Harvey and the Town Clerk had met with the chair of the Flint Branch of the Royal British Legion and the organiser of The Flint Poppy appeal to discuss the appropriate ways in which the Town could commemorate this centenary. A provisional programme had been devised which he then outlined for members. Silent soldier statues had been ordered which would be placed around the Town, at the major entrances and on prominent buildings .A mural would be commissioned for the side wall of the Royal Oak for a temporary display after which the wall would be reinstated to its former condition. Poppies with names of the fallen would be placed around the Town and the Church of St Mary and St David would have a feature "Weeping Window". There would also be a service at the Church prior to Remembrance Day at which candles would be lit and all the names of the Flint Fallen would

4.

Plan No: 058532

Proposal: Proposed wrap around side and rear extension, internal
moderations and Porch over front door.

Location: Tyn Y Cae, 1a Coed Onn Road, Flint.

5.

Plan No: 058468

Proposal: Change of use to gym.

Location: Unit 4 Castle Park Industrial Estate, Flint.

RESOLVED:

That there be no objections to any of the above applications

SAVE

that listed at number 2 namely:-

Plan No 058464

Proposal: Proposed New Dwelling and Site Manager's Office to
Support Existing and recently approved traveller site.

Location Huntleys Yard, Chester Road, Oakenholt, Flint.

Which is **objected** to as overdevelopment, with insufficient
infrastructure and a highway danger over access as well as setting
of precedent of a link to Dee Cottages

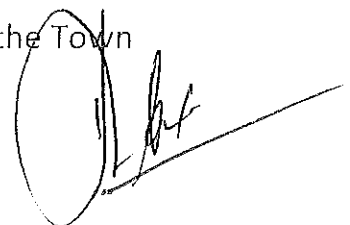
14.

**TO APPOINT A FINANCE SPOKESPERSON TO THE POST OF SPECIAL
RESPONSIBILITY**

The Town Council is obliged to have at least one post of Special responsibility
for allowance purposes. Upon being moved and seconded it was:-

RESOLVED:

That the post of Finance Spokesperson be designated the Town

A handwritten signature in black ink, consisting of a large, stylized 'O' followed by a series of loops and a long horizontal stroke extending to the right.

Council's sole post of special responsibility at the minimum rate of allowance for the time being prevailing and that the Town Mayor Councillor D.L. Cox, J.P. having indicated his consent to serve be appointed to the post .

15.

TO RECEIVE AND CONSIDER THE REPORT OF THE INTERNAL AUDIT OF FINAL ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2018.

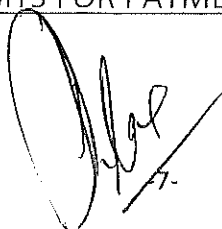
The Town Clerk reported that he had received the accounts back from the internal auditor and the report from the internal auditor was circulated for members' attention. He noted that the report was a cumulative one and that members could therefore see that all the previous recommendations had been acted upon. He was pleased that all items did indeed balance and that the finances were as he had reported throughout the year. He drew members attention to issue of the VAT which he had previously reported to members and noted that this could have serious issues for the town Council and that further borrowing may be required in a worst case scenario .He also noted the comments in relation to the website and suggested that despite the best of intentions in arranging for the training of a volunteer member to update the site the Clerk had not been able to forward the information to that member to load. This suggested that there was a serious issue to be considered by the Council when considering the skills required in the new clerk who would replace him upon his planned forthcoming departure and that when drawing a new job description professional advice should be sought from the SLCC.

RESOLVED:

That the report of the Town Clerk and that of the internal auditor be received noted and accepted and the audit plan set out be followed and that the annual return now be dully signed by the Town Mayor and the Town Clerk and forwarded to the external auditor.

16.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS, STANDING ORDERS AND DIRECT DEBITS FOR PAYMENT

A handwritten signature in black ink, appearing to be 'J. Cox', is written over the bottom of the text for item 16.

the Schedule of accounts and standing orders for payment as attached to these minutes was presented for approval and it was:

RESOLVED:

That the Accounts for payment of £48,518.61
and the standing orders and direct debits of £ 5672.23
be approved for payment

17

THE TOWN CLERK'S REPORT UPON TOWN HALL REFURBISHMENT.

The Town Clerk reported to members that there had obviously been considerable delay with the refurbishment project that was now almost a month past the planned completion date. This had been due to a number of factors the most important one of which was the condition of the turrets that had been discovered as the works were under way. Although structural engineers had been involved throughout the project the condition of the turrets could only be discovered as work progressed. Each stage appeared to bring further and different problems to light. As each problem presented the scheme had been adapted to address the position leading to a number of significant changes starting with the decision, previously reported, to dispense with onion domes but culminating in the most drastic action of allowing a major concrete pouring exercise to attempt to stabilise the turrets. This action is almost unheard of in a listed building but is the only possible way that they can be stabilised. The concrete will be poured on two consecutive days this week (Wednesday & Thursday) specialist equipment will be brought to pump the concrete up and over the whole scaffolding and then down into the turrets themselves that has required the 2 day road closure and associated diversions. If the pour is successful work can then begin on a specialist reinforcing cage and capping of the turrets. All of this would involve substantial extra costs and the extension of time brought additional costs of itself these were likely to be at least a further £30 thousand even though all economy measures that could be taken had been and some elements that did not need the scaffolding and were not urgent could be postponed. If members were content that the action simply had to be taken to date then he would ask for further confirmation of his powers to act particularly in relation to the councils borrowing application to enable him to increase either or both the total amount being borrowed or

the term of years of such a loan there being no practical alternative to deal with the matters revealed due to the listed status of the Town Hall. .

RESOLVED:

That the report be noted and that the Town Clerk's powers to act be reaffirmed to expressly include authorising both an increase the total amount to be borrowed and or an increase in the term of such borrowing.

18.

ARRANGEMENTS FOR THE MAYORS CIVIC SUNDAY 8TH JULY 2018.

It was announced that Mayors Civic service would take place on Sunday the 8th July at 11.00 am at the Church of St Mary and St David Flint . The usual parade lead by the Northop band would assemble at 10.30 at the Town Hall and return following the service for the Mayor's Civic reception. All members and their families were cordially invited

RESOLVED:

That the announcement be noted

19.

ARRANGEMENTS FOR COMMEMORATION OF THE 1918-2018 CENTENARY OF WW1.

The leader of the Council, Councillor I B Roberts reported that he, Councillor the Reverend Brian Harvey and the Town Clerk had met with the chair of the Flint Branch of the Royal British Legion and the organiser of The Flint Poppy appeal to discuss the appropriate ways in which the Town could commemorate this centenary. A provisional programme had been devised which he then outlined for members. Silent soldier statues had been ordered which would be placed around the Town, at the major entrances and on prominent buildings .A mural would be commissioned for the side wall of the Royal Oak for a temporary display after which the wall would be reinstated to its former condition. Poppies with names of the fallen would be placed around the Town and the Church of St Mary and St David would have a feature "Weeping Window". There would also be a service at the Church prior to Remembrance Day at which candles would be lit and all the names of the Flint Fallen would

be read out. On the 11th November itself there would be a service commencing at 9.30 am at St Johns Church before attending at the cenotaph for the reading of names again and the 11.00am act of Remembrance. The Town's usual parade from the Legion and service at the cenotaph would take place as usual in the afternoon. A concert was also being planned at the Legion on a suitable date to raise funds for the Poppy Appeal. Members were then invited to consider the proposed arrangements and if content with the shape of the proposed programme give the Town Clerk powers to act in consultation with the leader Of the Council and the Town Mayor to make the appropriate arrangements. After general discussion approving the steps taken and the general programme that was emerging it was:-

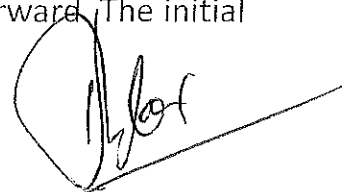
RESOLVED:

That the proposals outlined be approved and that the Town Clerk be given powers to act in consultation with the leader Of the Council and the Town Mayor to make the appropriate arrangements to give effect to them including any adaptations within the overall spirit of the arrangements as now reported .

20.

TO CONSIDER A PROPOSAL TO ESTABLISH A SCHEME OF AWARDS TO RECOGNISE AND CELEBRATE THE ACHIEVEMENTS OF CHILDREN AND YOUNG PEOPLE IN FLINT.

The Town Mayor welcomed Mrs Rebecca O'Brien to the meeting and referred to a meeting he had with her and David Hanson MP and the Town clerk to discuss her ideas and concerns. The result of that meeting was the invitation to Mrs O'Brien here tonight to reiterate her position for members' benefit and for the Town Clerk to outline some proposals for members to consider. The Town Clerk confirmed the position and reported that all present at the meeting with Mrs O'Brien were impressed by her passion and commitment and felt that a scheme that recognised the and valued the examples of individual attainment and /or community achievement by young people had considerable merit . It was the view then developed that Mrs O'Brien should attend this meeting and explain her views and proposals and that members should consider how any scheme may be taken forward. The initial

A handwritten signature in black ink, appearing to be 'J. O'Brien', written over a horizontal line.

view of the earlier meeting was that such a scheme needed to be rooted in the community and have the maximum achievable support from the schools, sporting and other organisations for young people and also the support of the business and wider community to succeed. A possible time table could be for the Town council to write to all such organisations with the support of the offices of David Hanson MP and Hannah Blythin AM canvassing views and suggesting a public meeting in early September .Progress would be dependent upon responses but it was possible that given the right level of involvement there could be awards in a number of categories in or around March 2019.Mrs O'Brien then confirmed that she was agreement with that as an approach but that she wished to emphasise the importance she attached to recognising and rewarding the achievements of young people in Flint at every level not just the outstanding few but the many who also deserved a pat on the back .Too much was said about the problems caused by young people and not enough about the positive side .By recognising the, perhaps more ordinary achievements a sense of community approval and support could be developed leading to even greater achievement. She felt that it was high time that the power of community approval to encourage feelings of self-worth and being valued amongst young people which could lead to a greater sense of empowerment and involvement in their community by those young people. A number of members then poke in support of the principles that were being set out but stressed the need for wider community involvement. It was also recognised that bad news travelled quickly whereas good deeds often went unremarked and amongst general approval it was:-

RESOLVED:

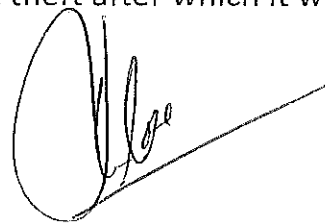
That Mrs O'Brien be thanked for her attendance and her proposals be welcomed and supported by the Town Council and that the Town Clerk be authorised in partnership with the offices of the Member of Parliament and the Assembly member to proceed to canvass the widest community support for such a scheme and to convene a meeting of interested parties for September 2018.

21.

INSURANCE CLAIMS MADE BY THE TOWN COUNCIL.

The Town Clerk reported that he had been obliged to make two claims upon the councils insurance policies both of which were the subject of ongoing police investigation and that meant that he was limited in the details that he

could provide. He reassured members that the Loss adjuster appointed by the insurers was making progress with his work and had been afforded every possible co-operation. The First Claim was on the Council work in progress policy and related to damage sustained during the course of an attempted theft of lead from the roof of the Town hall over the bank holiday weekend. Police attended when an intruder was spotted on the roof and made an arrest. When the contractors returned to site after the bank holiday the full extent of the damage was revealed and was estimated to cost £6,600 excluding VAT in materials and labour to put right to which Architects and QS fees would have to be added making a likely final total of around £10,000.00. The second claim was extremely distressing as it concerned the theft of some of the Town Hall's ceremonial silver ware. This silver ware being the loving cup and candelabra were insured on the contents policy and supported by valuations. However the real value of the items lies in the inscriptions dedicating them to the Town Council. The items were always kept in a locked box in a locked room that could only be accessed through the Council Chamber that is locked when not in use, the keys to the box were kept separately from the box but in the same room. The items were only taken from the Box upon the day of the Inauguration ceremony and returned thereafter. The theft was discovered on the day of the 2018 inauguration when the keys to the locked box could not be found and when the box was eventually opened by using a substitute key it was found that the solid Silver items dedicated to the Town were missing and that other non-engraved items were left in it. Unfortunately because there was no inauguration ceremony in 2017 due to the elections that year the last time that these items were seen was the inauguration 2016. Such a long timescale, the selective nature of the theft and the detailed nature of the knowledge required to access the building, the keys, then the box and the relocking of the box and effecting egress from the building with the silver ware made it in the opinion of the loss adjuster and himself very unlikely that the theft was opportunist but rather pointed to the possession of detailed knowledge of the Town Hall. These arrangements had however prevailed for at least the last 19 years as the current caretaker took them over from her predecessor when she arrived in post in 1999. Realistically it seemed that there was little prospect of identifying a culprit or securing the items return and it was likely that the councils insurers would negotiate a cash settlement. Such an outcome would leave the council in a poor position and faced with a difficult choice as to replacements. Storage arrangements would of course be reviewed with the Insurers. A number of members spoke of their sorrow at the loss of the silver ware and their shock as to the nature of the apparent theft after which it was:

A handwritten signature in black ink, consisting of a large, stylized capital 'O' followed by a series of loops and a long horizontal stroke extending to the right.

RESOLVED:

That the report be received and that the Town Clerk do bring further reports upon any progress with the investigation of or settlement of the claims at the appropriate time .

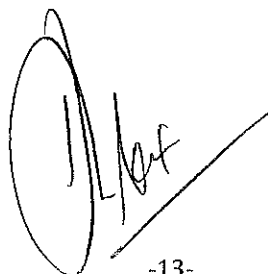
22.

ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND /OR MATTERS ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW.

The town Clerk reported that he had one such urgent item arising from a meeting of the Flint Foreshore Regeneration Steering on 14th June .He was pleased to report that that group had made positive progress and were now recommending that the project move forward to a phase 3 with a feasibility report and associated small scale public art works . This would be the critical phase of the project which would examine in detail the issues identified already and any others which may be presented particularly in the key areas of governance , funding and operating models . The support of as many, members of Steering group as possible but certainly of the 3 major partners (Welsh Government, FCC & FTC) was needed before moving forward. There were no immediate financial implications for the Council if it gave its support to the next phase and the possible achievement of the regeneration was therefore too important to say no to. It was understood that FCC cabinet were likely to vote in favour of moving to phase 3 at their next meeting which was to be tomorrow. A number of members spoke in support of the project and it was unanimously felt that the opportunity to secure the exciting regeneration of the foreshore had to grasped and it was:-

RESOLVED:

That the Report be received welcomed and approved and that the Town Clerk do advise the Welsh Government and FCC of the Town Council's enthusiastic and wholehearted support for the Move to phase 3 of the project.

A handwritten signature in black ink, consisting of a large, stylized 'L' followed by a series of loops and a long diagonal stroke extending to the right.

***FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT***



***MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL***

***TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW***

**J. ANDREW LOVERIDGE
TOWN CLERK**

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FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge
Town Clerk

email: townclerk@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN that a Meeting of the

Flint Town Council

will be held in the Council Chamber, Town Hall, Flint, on

Monday, 10th September 2018, at 7.00 pm

and your attendance at such meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, Order or Orders, and take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 3rd day of September, 2018.

J. Andrew Loveridge

Town Clerk

**Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414**

**Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414**

Before opening the meeting the Town Mayor will invite his chaplain to lead all present in prayer

A G E N D A

1. TO RECEIVE APOLOGIES:

2. DECLARATIONS OF INTERESTS –MEMBER’S CODE OF CONDUCT

3. MINUTES:

To confirm as a correct record the Minutes of the proceedings of the Meeting of Flint Town Council held on Monday the 16th July 2018.

4.

TO RECEIVE A PRESENTATION FROM OFFICERS OF FLINTSHIRE COUNTY COUNCIL ON WORK TO BE UNDERTAKEN ON THE A548 “CONCRETE ROAD”

5.

TO RECEIVE A REPORT FROM A MEETING WITH THE NORTH WALES POLICE COMMUNITY ENGAGEMENT TEAM on the 9th AUGUST 2018 AND AN OUTLINE OF FUTURE LIAISON ARRANGEMENTS.

6.

TO CONSIDER THE PLANNING APPLICATIONS ON THE SCHEDULE TABLED.

7.

TO CONSIDER THE PRE APPLICATION CONSULTATION FROM WALES AND WEST HOUSING IN RELATION TO THE FORMER SOCIAL CLUB, EARL STREET.

8.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS, STANDING ORDERS AND DIRECT DEBITS FOR PAYMENT.

9.

THE TOWN CLERK’S REPORT UPON THE TOWN HALL REFURBISHMENT.

10.

TO CONSIDER THE REPORT OF ACTIONS TAKEN CONSEQUENT UPON THE RESIGNATION OF A MEMBER AND TO AUTHORISE THE START OF THE COOPTION PROCESS.

11. TO RECEIVE A REPORT AND RECOMMENDATION FROM THE TOWN CLERKS APPOINTMENT PANEL.
12. TO RECEIVE A REPORT ON FORTH COMING CIVIC EVENTS TO INCLUDE THE CHRISTMAS LIGHTS ARRANGEMENTS.
13. TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND /OR MATTERS ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW.

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of the Flint Town Council, held in the Council Chamber, Town Hall, Flint, on Monday the 16th July, 2018.

PRESENT:

The Town Mayor, Councillor D.L. Cox, J.P (in the Chair).
Deputy Mayor, Councillor Mrs. N. Davies.

Councillors: M/s M. Buckley, S. Collings, Reverend
B. Harvey, M/s R. Johnson, S.K. License, M/s S. Moore,
Mrs. M. Perfect, Mrs. V. Perfect, I.B. Roberts.

APOLOGIES FOR ABSENCE:

Councillors: Mrs. J. Cunningham, P. Cunningham,
M. Evans, J. Johnson, Mrs. L. Jones, J.P., M.W. Moore.

IN ATTENDANCE:

J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams, P.A. to the Clerk.

23.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

Councillor S.K. License declared an interest in Voucher number 81 in the Accounts Payable Schedule and took no part in the consideration of that matter.

24.

MINUTES:

RESOLVED:

That the Minutes of the proceedings of the meeting held on
Monday the 18th June, 2018, be confirmed as a correct record
and signed by the Town Mayor, Councillor D.L. Cox, J.P.

25.

PRESENTATION BY THE NORTH WALES POLICE COMMUNITY ENGAGEMENT TEAM:

Members noted, with regret, that despite assurances that a team member would be in attendance for this meeting no one was in fact present. Members understood that operational pressures would sometimes result in absences this was becoming too regularly an excuse. It was suggested that the real issue may be a shortage of officers based at Flint. After some discussion about members experiences of police response times and recent events it was:-

RESOLVED:

That the Town Clerk do contact the North Wales Police and invite
them to nominate a date for them to attend the Town Council

to discuss Policing issues in Flint and that if necessary to secure their attendance the Town Clerk do convene a Special Meeting of the Town Council .

26.

PLANNING APPLICATIONS

Amendments of Submitted Application:

Plan No: 058468
Proposal: Change of use to gym and retail via sub-let.
Location: Unit 4 Castle Park Industrial Estate, Flint.

1.

Plan No: 058558
Proposal: Fascia and projecting signage on a place of business.
Location: 33A & B Church Street, Flint.

2.

Plan No: 058563
Proposal: Reduction of dimensions of existing Advertisement Board.
Location: Advertising Right, Holywell Set, Flint.

3.

Plan No: 058579
Proposal: Tree House in garden.
Location: Hammer House, Prince of Wales Avenue, Flint.

4.

Plan No: 058605
Proposal: Plot Substitution of 9 house types on previously approved Residential site ref: 044033.
Location: Land at Croes Atti, Chester Road, Oakenholt.

5.

Plan No: 058606
Proposal: Plot Substitution of 7 house types on previous approved Residential site ref: 044033
Location: Land at Croes Atti, Chester Road, Oakenholt.

6.

Plan No: 058607
Proposal: Plot substitution of 6 house types on previously approved Residential site ref: 044033
Location: Land at Croes Atti, Chester Road, Oakenholt.

7.

Plan No: 058608
Proposal: Plot substitution of 7 house types on previously approved Residential site ref: 044033
Location: Land at Croes Atti, Chester Road, Oakenholt.

8,

Plan No: 058623
Proposal: Change of use to provide area for ménage/winter turnout

For domestic purposes only.

Location: The Cottage, Bryn y Garreg, Flint Mountain.

After discussion of these applications it was clear that there was no objection to numbers 1,2,3 and 8 but that in relation to numbers 4,5,6 and 7 it was strongly felt that the developer should follow the permissions already granted without further deviation . It was felt that the number and nature of the changes that had been made undermined the whole basis of the original grant and it was therefore:-

RESOLVED:

That there be no objections to plans numbered 1, 2, 3 and 8 But that the plans numbered 4,5,6 and 7 **be objected to** as being contrary to the nature of the scheme as originally approved and that the developer should now abide by the original grant in full.

27.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS FOR PAYMENT:

A schedule of accounts for payment was circulated and it was:-

RESOLVED:

That the schedule of accounts annexed and amounting to £20,068.16 be approved for payment .

28.

THE TOWN CLERK'S REPORT UPON TOWN HALL REFURBISHMENT:

The Town Clerk was pleased to report that the concrete poured into the two front turrets together with the stainless steel reinforcement bolts had proved successful , in stabilising the turrets to allow work to continue although it was still not possible to fit the Faceted finials as originally planned . The turrets would now be capped with lead which would provide ongoing weather protection and prevent the reappearance of the "jungle". There had inevitably been extra costs incurred with the architects and structural engineers over the whole period that a solution was being sought and also for the road closures to enable the concrete pours to take place up and over the scaffolding as well as the actual costs of the concrete and stainless steel reinforcement. The costs would continue to rise as the programme had to be adjusted to deal with the turrets and the architects were having to carry out additional work including that on suggesting the compensatory adjustments that could be made to the extent of the works to achieve savings wherever possible. It was at least clear that a further £25,000.00 would have to be added to the loan sought and that the repayment period would also have to be extended as had been previously discussed. He was due to have a meeting with the contractors and the architects on the 17th July and this would address the ongoing timetable of the works it was however the aim to reduce the height of the scaffolding gradually as and when possible so that only the minimum was

needed on an ongoing basis up to completion of the works the last stages of which would be the stone work around the front entrance and ground floor doors and windows which would not need scaffolding.

RESOLVED:

That the report be received and welcomed and that in the circumstances the Town Clerk be authorised to pursue amendments as may be necessary to the loan finance previously authorised.

29.

FLINT FESTIVAL - 2018:

Councillor Michelle Perfect reported upon the festival which she felt had been a great success and hoped that everyone had enjoyed themselves. She felt that the evening events had been particularly welcomed and well supported which had contributed to the Festival not only being within budget but also generating surplus which she proposed should be distributed amongst those local groups who had supported the Festival with time effort and energy. She thanked all involved from the Town hall staff for their assistance, the voluntary groups and participants for their engagement and the whole community she confirmed that plans were already underway for the next Festival. Councillor Perfect was thanked for her efforts by a number of members who rose to speak of her energy and drive which had made the Festival such a success. Councillor Mel Buckley reinforced those views and welcomed the proposal to share some of the surplus with those groups who had invested their time in making the Flint Festival one to be remembered. Upon being moved by the Town Mayor and seconded by the Leader of the Council it was:

RESOLVED:-

That Councillor Michelle Perfect be thanked for all of her efforts in making this years Flint Festival such a fantastic success and in particular for attracting the support of so many local groups which not only lead to the success but made it a truly community event to be proud of and that the Town Clerk be authorised in consultation with Councillor Perfect to make the appropriate distribution from the surplus to those local groups whose contributions had been outlined by Councillor Perfect.

30.

APPLICATIONS FOR FINANCIAL ASSISTANCE:

The Town Clerk reported upon the application from Flint Town United for the customary annual donation.

RESOLVED:-

That the annual donation as per the budget estimate be approved

and that the Town Clerk be authorised to make the payment

31.

THE TOWN CLERK WILL REPORT ON THE "TOP SHOPS":

The Town Clerk drew member's attention to the current condition of the area around the "Top Shops" on Northop Road and reminded them of the various attempts that had been made in the past to devise a programme of works that would address the issues. He noted that a letter drop by the town Council inviting comments from local residents had produced only 5 comments. He suggested that it was now time to address the most urgent problems and hopefully thereby stimulate discussion and lead to viable longer term proposals. The most immediate works would be the removal of the dead tree and the grinding down of the then two stumps, cleaning the paving and fitting new bollards in the gap left by the removal of the bus shelter. A nice additional touch would be to supply and fit 3 hanging baskets and associated brackets for the shopkeepers to maintain. That was in his view a package of measure that would have an immediate impact and subject to quotations for the works could be accomplished within a budget of around £1000.00. A number of members then spoke in support of the proposal and agreed with the urgency of the need to address the current conditions whereupon it was :-

RESOLVED:-

That the Town Clerk be authorised to implement a range of measures including but not limited to those described by him within an overall budget of £1000.00 or as otherwise decided by him in consultation with the Mayor and or Local Members , to achieve the objective of improving the visual amenity of the area in a cost effective speedy manner .

32.

TO RECEIVE AND ACT UPON THE RESIGNATION OF A MEMBER:

The Town Clerk reported that he had received the written resignation of Councillor Steven Collings and that it now fell to the Council to determine future action. The first step would be to give Public Notice of a casual Vacancy and invite electors to seek an election to the vacancy. If the necessary number of electors asked for an election then the Returning officer for the County would call one which the Town Council would pay for and if there was no such call then there would be no election and Town Council could consider the position and may decide to co-opt a member in a similar process to that previously employed following the last council elections. Councillor Collings confirmed his resignation and expressed his regret that a change in his circumstances made it unfeasible for him to continue to represent the electors of Flint in the manner that he would wish to .He had enjoyed his time on the Council and thanked all members and staff for their support.

RESOLVED:-

That the resignation be noted with regret and that former Councillor Collings be thanked for his service to the Town and that a casual vacancy be declared and that the Town Clerk be authorised to give the

A handwritten signature in black ink, appearing to be 'J. H. H.', is written over a horizontal line.

necessary Public Notice and report back to the next meeting .

33.

TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL OR NECESSITATE A SPECIAL MEETING:

ITEM ONE

The Town Mayor advised members that he had received a letter from the Town Clerk giving notice of his retirement from the Town Council on the 31st December 2018. The Town Clerk explained in his letter that he was obliged to give 3 months notice but by doing so now he was giving the Ton Council the maximum opportunity to consider and appoint his successor. He had further confirmed that he was prepared to work on a tapering handover basis to assist any such successor for up to a maximum period of June 2019 as this would see the closure of the accounts for 2018-2019 municipal year. The Mayor and a number pf members paid tribute to the Town Clerk and confirmed that at the appropriate time further tributes would be made but now was the time to grasp the opportunity given by the Town Clerk to examine how to set about the process of appointing his successor and the skills and qualities needed for the post, this could best be done by a small panel of members and a number of individuals signified their willingness to undertake such a role, it was therefore:

RESOLVED:-

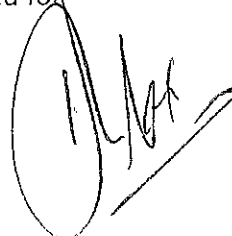
That the Town Clerk's letter of resignation be received and regretfully accepted and that all arrangements for the appointment of his successor be delegated to a panel comprising the Town Mayor, the Deputy Mayor , the Leader of the Council and Councillors Mrs L B Jones JP and the Reverend Brian Harvey., subject to report back to the Town Council.

ITEM TWO

A number of members raised the issue of litter in the Town and the need for more effort on the part of the County Council in controlling this. It was suggested that the Town Council could set an example and put its own arrangements in place for clean-up campaigns. It was explained and noted that such campaigns had been carried out in the past and that more were planned and it was therefore:-

RESOLVED:-

That the Town Council so support the concept of a clean-up campaign in which members could take a leading role and that one should be arranged for the Autumn.

A handwritten signature in black ink, appearing to be 'M. Jones', written over a large, faint circular stamp.

***FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT***



***MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL***

***TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW***

**J. ANDREW LOVERIDGE
TOWN CLERK**

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FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge
Town Clerk

email: townclerk@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN that the meeting of the Flint Town Council will be held in the Council Chamber, Town Hall, Flint, and for the said Town on **Monday 24th September 2018, at 7.00 p.m.** and your attendance at such Meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, or Order or Orders, and to take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 17th Day of September, 2018.

J. Andrew Loveridge

Town Clerk

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

*Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414*

Page 1

Page 1

Before the Town Mayor opens the Meeting his Chaplain will say prayers:

A G E N D A

1. APOLOGIES:

2. DECLARATIONS OF INTERESTS –MEMBER’S CODE OF CONDUCT

3. MINUTES:

To confirm as a correct record the Minutes of the proceedings of the Flint Town Council Meeting held on Monday 10th September 2018.

4. PRESENTATION OF GIDEON BIBLE TO THE TOWN MAYOR BY THE GIDEON SOCIETY.

5. PRESENTATION OF DONATIONS TO THE ORGANISATIONS ASSISTING WITH THE FLINT FESTIVAL 2018.

The Town Mayor and Councillor Mrs M .Perfect will make the presentations.

6. A RETURN OF MEMBERS ALLOWANCES AS REQUIRED BY INDEPENDENT REMUNERATION PANEL FOR WALES FOR THE MUNICIPAL YEAR 2017-18

The Town Clerk will report.

7. TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS AND STANDING ORDERS FOR PAYMENT

The Town Clerk will report.

8. TO CONSIDER THE PLANNING APPLICATIONS ON THE SCHEDULE TABLED.

9. TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND /OR MATTERS ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW.

TOWN CLERK

1

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3

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FLINT FESTIVAL 2018

Donations

Army Cadets

Flint Football Club

Flint Rugby Club

RNLI

Morris Dancers

Irish Dancers

Riverdee Community Church

Poppy Appeal

Karate Club

Air Cadets

4

4.5.1

4

4

4.5.2

4

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of the Flint Town Council, held in the Council Chamber, Town Hall, Flint, on Monday the 10th September, 2018.

PRESENT:

The Town Mayor, Councillor D.L. Cox, J.P., (in the Chair)
Deputy Mayor, Councillor Mrs. N. Davies.

Councillors: Mrs. J. Cunningham, P. Cunningham,
M. Evans, J. Johnson, S.K. License, M.W. Moore,
Mrs. M. Perfect, I.B. Roberts.

APOLOGIES FOR ABSENCE:

Councillors: M/s M. Buckley, Reverend B. Harvey,
Mrs. L. Jones, J.P., M/s R. Johnson, Miss. S. Moore,
Mrs. V. Perfect.

IN ATTENDANCE:

J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams.

Prior to considering the agenda the Mayor made reference to the illness of Councillor M. Buckley and invited members to send her their best wishes for a speedy recovery on a card which was circulated for all present to sign.

34.

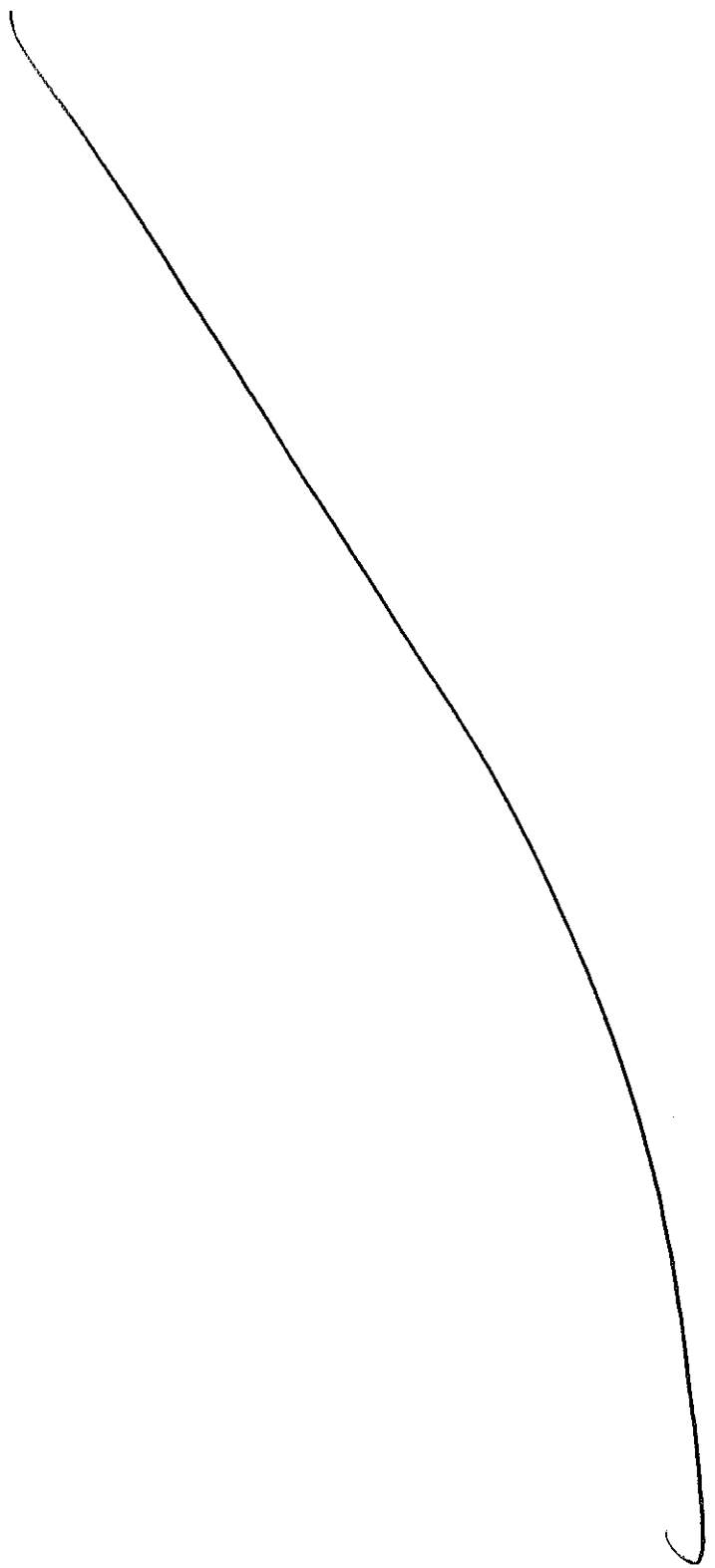
DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

There were no declarations made.

35.

TO RECEIVE A PRESENTATION FROM OFFICERS OF FLINTSHIRE COUNTY COUNCIL ON WORK TO BE UNDERTAKEN ON THE A548 "CONCRETE ROAD":

The officer making the presentation made extensive use of the maps and diagrams displayed for member's attention and information. It was explained that the works were of major importance and urgently needed. They were due to start on 1st October and were planned to be 6 to 8 weeks duration with the backstop of finishing in early December. The works themselves would be in two phases to enable one way traffic on a carriageway throughout the scheme. The officer explained how the traffic flows would be managed and the steps that would be taken to assist motorists. The officer emphasised that whilst they could predict that there would be disruption they were hoping to learn from the experiences of the first few weeks and adapt the plans as far as they could to minimise that disruption. Members asked a number of questions about the one way systems and how these would operate and were assured that workers would be on the ground to guide drivers around the system. It was commented that whilst a "suck it and see" showed



flexibility it was no substitute for a comprehensive traffic management plan enforced through orders. It was easily foreseeable that there were pinch points on the Prince of Wales Avenue, Aber Road and Borough Gove and the retail park which would surely cause serious problems that unless they were managed effectively could cause problems for the workforce and drivers alike. The Officer assured members that the appropriate traffic orders would be put in place and that not only were public awareness events planned to explain the scheme but that it would be adequately resourced with workers to assist the public whilst underway. After some further discussion following the presentation it was :-

RESOLVED.

That the presentation be received and noted and that whilst the need for the works was acknowledged the officers be advised to ensure that the traffic management issues be further addressed and that the appropriate traffic orders to police the scheme be put in place and be supported by effective signage and management

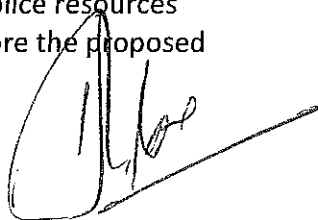
36.

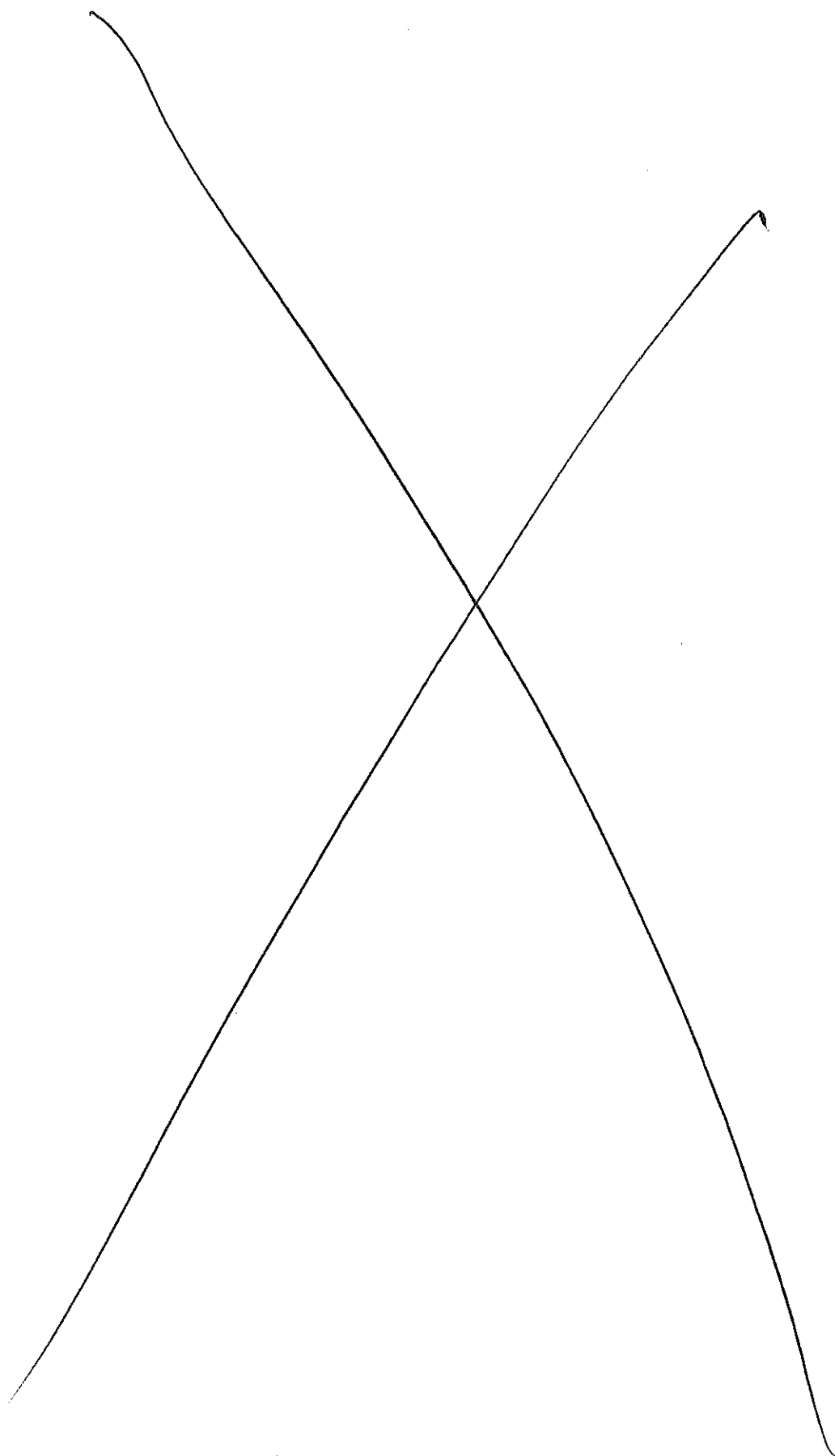
TO RECEIVE A REPORT FROM A MEETING WITH THE NORTH WALES POLICE COMMUNITY ENGAGEMENT TEAM ON THE 9TH AUGUST 2018 AND AN OUTLINE OF FUTURE LIAISON ARRANGMENTS:

The Town Clerk reminded members of the background to the meeting with the North Wales Police and in particular with Inspector Cust as the new area inspector. That meeting had been productive and the format was well suited to exchanging views and receiving information. That view was echoed by the Police who had written to the Town Clerk confirming the offer that he had made to provide the Town Council with more detailed statistics in a user friendly manner for the next in what it was hoped be a series of regular meetings. In the Town Clerks view the next such meeting should be towards the End of October /Early November. A number of members confirmed that they felt that the meeting had proved useful and that if the Inspector could produce the data that he had suggested the subsequent meetings could be even more useful. The Leader of the Council concurred with all the positive comments that had been but expressed concern at press reports which suggested that Connahs Quay would be the Inspectors priority and that Greenfield was also likely to demand much of the resources available to him. The Leader speculated that Flint could fall between the two and become a policing backwater it would be extremely regrettable were that to happen. A number of members concurred with that concern and after further discussion it was:-

RESOLVED;-

That whilst the town Council welcomes and looks forward to the new ways of working promised with the Police that the Town Clerk do seek assurances from the Inspector that Flint will remain a high priority in the application of police resources and that the issue be discussed at a meeting before the proposed





37. October meeting if the Inspector was unable to give such an assurance

TO CONSIDER THE PLANNING APPLICATIONS ON THE SCHEDULE TABLED:

The applications on the schedule attached were considered and it was :-

RESOLVED:-

That applications numbers 058626, 058844, 058678 and 058865 be approved so far as the Town Council is concerned and that in respect of application 058650 the Town council do make representations that the developer should be held to the terms of the original permission as the continued variations seriously changed the nature of the scheme and the basis upon which permission was obtained .

38.

TO CONSIDER AND APPROVE THE PRE-APPLICATION CONSULTATION FROM WALES AND WESTY HOUSING IN RELATION TO THE FORMER SOCIAL CLUB, EARL STREET:

Members considered this proposal and were supportive of its aims and the detailed proposal and it was:-

RESOLVED:-

That the Town Council do welcome and support the proposed development

39.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS, STANDING ORDERS AND DIRECT DEBITS FOR PAYMENT:

Members considered the attached schedule of accounts, standing orders and direct debits for payment and it was :-

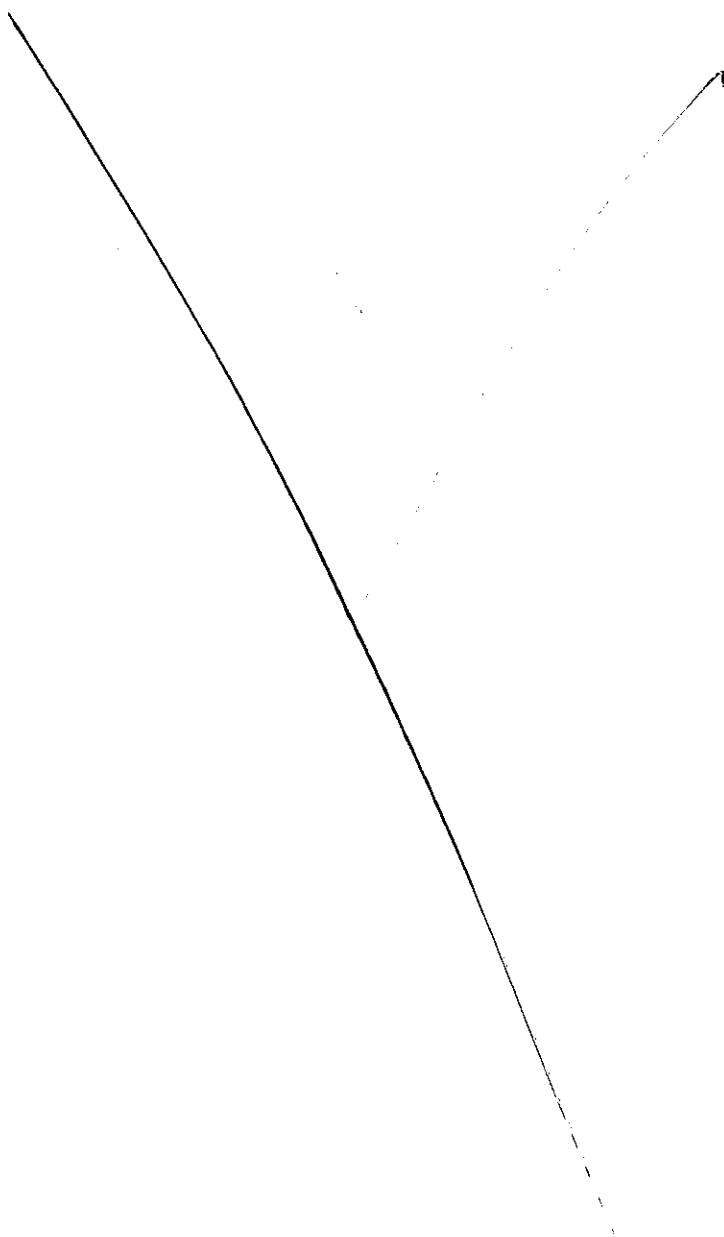
RESOLVED:-

That the attached schedule of accounts, standing orders and direct debits for payment totalling £52,642.21 and £4142.73 respectively be approved for payment .

40.

THE TOWN CLERK'S REPORT UPON THE TOWN HALL REFURBISHMENT:

The Town Clerk confirmed that little progress had been made since the last report. The Main Contractor had experienced grave financial problems which had jeopardised the scheme progress and for a time the worst was feared despite the County Council and The



Town Council doing their best to keep the project afloat. Now the contractor has successfully completed a CVA with its creditors which it is hoped will unlock further progress. Although the stone work which is a significant part of the works outstanding was subject to a lengthy lead time to secure supplies. After further discussion and comparison with other similar projects it was:-

RESOLVED:-

That the Town Clerk's report be received and noted and that he do continue to use his powers to act to secure the delivery of this scheme.

41.

TO CONSIDER THE REPORT OF ACTIONS TAKEN CONSEQUENT UPON THE RESIGNATION OF A MEMBER AND TO AUTHORISE THE START OF THE COOPTION PROCESS:

The Town Clerk reported that notice of a casual vacancy had been duly given and that these had been placed on the Town Hall notice board, the Library notice board and the community notice board in the post office. It was understood that the returning officers' staff received at least one call concerning the vacancy there had been no valid call for an election to take place. The Town Clerk therefore explained that it was open to the Town Council to fill the vacancy by co-option in the same manner as following the last elections that is by public advert seeking expressions of interest and thereafter decision by the Town Council.

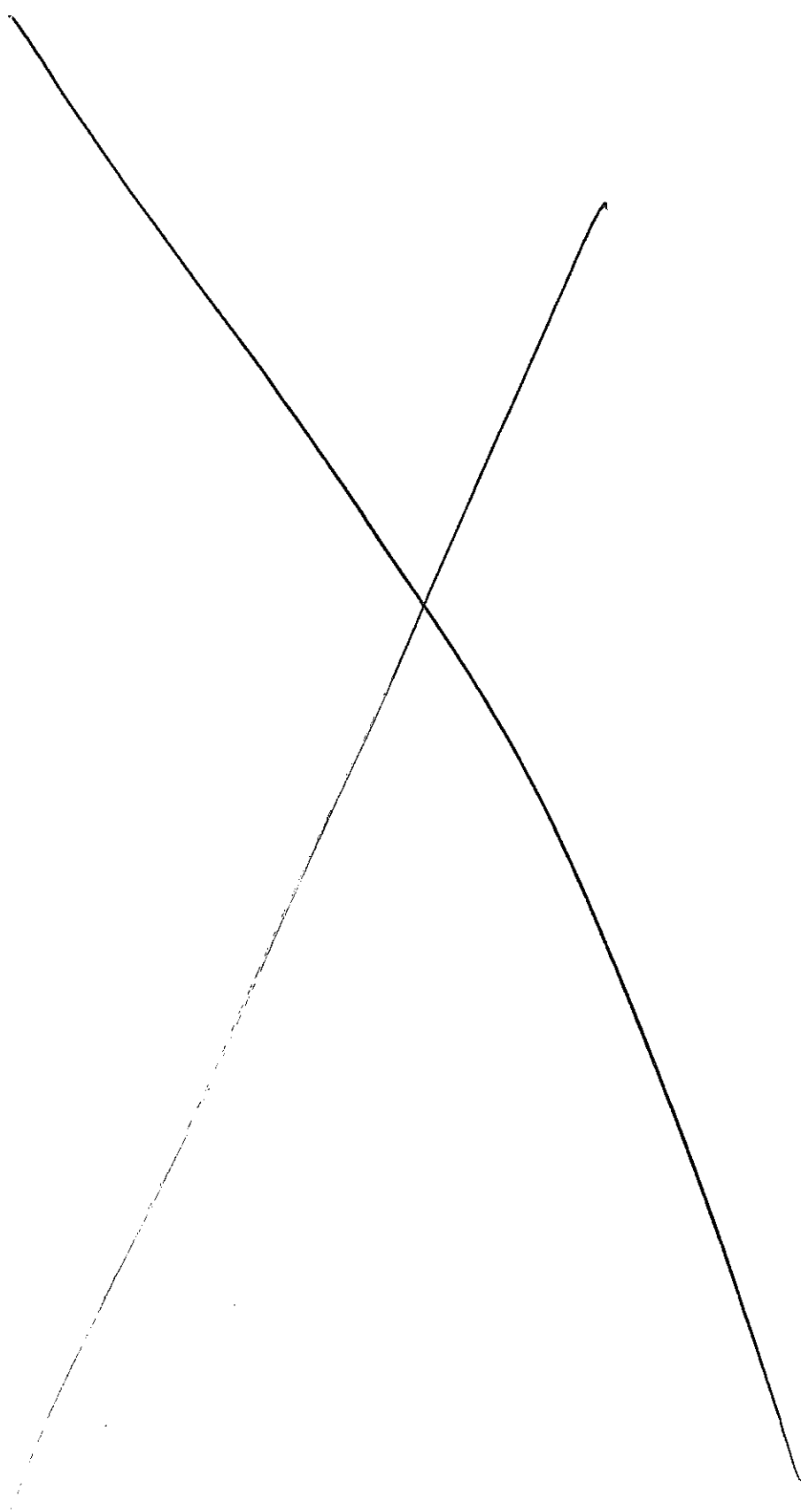
RESOLVED :-

That the Town Council do embark upon a process of co-option and that the Town Clerk do begin that process by public advert seeking expressions of interest setting out reasons therefore etc as before and that these notices be placed in the same places as before namely the Town Hall, the Library and the post office and that a further report be brought to the appropriate meeting following the closing date in the notice.

42.

TO RECEIVE A REPORT AND RECOMMENDATION FROM THE TOWN CLERK'S APPOINTMENT PANEL:

It was reported that the Panel had now met twice and had considered the local comparators at other councils for comparison purposes. It was clear that there was now a move towards a full time working clerk in many such councils and that even where the clerk remained part time support was provided by a number of other offices over and above the personal assistant role these officers were variously titled "project officer", "development officer" and "town centre manager". It seemed that the council was under resourced. Also it seemed that the



skills required for a Town Clerk in the current and likely future environments demanded a stronger emphasis upon IT and media awareness including web Awareness as well as financial skills and regulatory experience. Two options presented and it was felt that that of reorganising the council before appointment however tempting was not a viable one and that therefore the panel should proceed to advert with the emphasis as set out above and the commitment to change not only working practices but to realign staffing roles and complements .After some discussion it was :-

RESOLVED:-

That the report be noted ,that the option to reorganise now be rejected and that the Panel do proceed to advertisement in the manner set out above seeking the necessary skills , flexibility and willingness to embrace change.

43.

TO RECEIVE A REPORT ON FORTH COMING CIVIC EVENTS TO INCLUDE THE CHRISTMAS LIGHTS ARRANGEMENTS:

The Town Clerk reported that the commemoration events for remembrance Sunday were proceeding and that silent Soldiers were being deployed around the Town at the principal entrances and other strategic locations. Arrangements were in had for the weeping window and there was potentially a further event at the Castle subject to Cadw making sufficient progress as far as the Christmas lights were concerned then the date that had been proposed last year and included in the Rotary club calendar was 22nd November and tht Town Clerk invited members to confirm this .

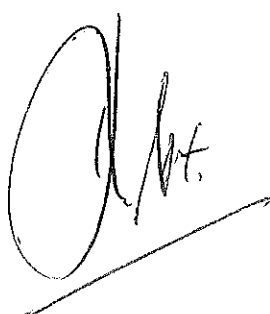
RESOLVED:-

That the Town Clerks report be noted and that the switch on be confirmed as the 22nd November

44.

TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND/OR MATTERS ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW:

There were no such items for consideration

A handwritten signature in black ink, consisting of a large, stylized 'A' followed by a smaller, less distinct mark, possibly initials or a surname.

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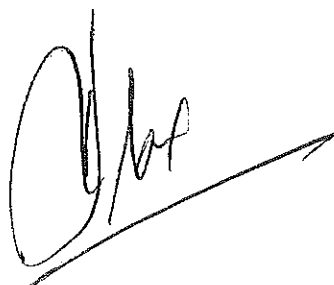
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ACCOUNTS FOR PAYMENT
AUGUST AND SEPTEMBER 2018

<u>Ch.No</u>	<u>V.No.</u>	<u>Payee</u>	<u>Detail</u>	<u>Amount</u>
106228	91	Cash	Salaries	588.85
106229	92	B.T.	Telephone/Broadband	85.09
106230	93	JTM Signs	One Way Road Signs - Market Square	864.00
106231	94	Canda Copying	Photocopying Services	78.00
106232	95	N.W.A.T.C.	January Meeting – Lunches	16.00
106233	96	Salary	July	1600.28
106234	97	Cash	Salaries	418.13
106235	98	Cash	Petty Cash and Flower Fund for T.H.	120.00
106236	99	Aura	VAT Payment Invoice No : 10107	2998.59
106237	100	Calibre Metal Work	Cast Iron Windows Town Hall	6115.70
106238	101	Cheshire Hardware	Keys, Lock and Bolts for new doors – T.H.	2655.02
106239	102	Don't be Stumpt	Remove Tree and Stumps "Top Shops"	440.00
106240	103	Cash	Salaries	494.80
106241	104	Allan Baines	Remove weeds clean block paving "Top Shops"	250.00
106242	105	Lite	Christmas Illuminations	11340.00
106243	106	Cash	Salaries	500.09
106244	107	Ofcom	Radio Licence – Festival	75.00
106245	108	Cavendish Bloor	Tender Reviews, Post ~contract Fee etc .	1476.00
106246	109	Flint Filling Station	Diesel	98.74
106247	110	H.M.R.C.	Tax And N.I. – Month 3	1092.22
106248	111	Cash	Salaries	576.39
106249	112	Flint Town United F.C.	Financial Assistance	1000.00
106250	113	Aura	VAT Payment Invoice No. 10124	1865.93
106251	114	B.T.	Broadband and Telephone	82.67
106252	115	Cash	Salaries	419.64
106253	116	Aura	VAT Payment Invoice No. 10131	1911.19
106254	117	Cash	Salaries	482.34
106255	118	Salary	August	1600.28
106256	119	J.A. Loveridge	Reimburse – Pump (fountain) & Gif Gaf (card)	110.98
106257	120	Cash	Salaries	513.69
106258	121	Cash	Reimburse B.Tyson (exhaust for van)	69.00
106259	122	Cavendish Bloor	Tender Review, Contract Fees etc.	1080.00
106260	123	Donald Insall	Architects Fees	11500.65
106261	124	Huws Gray	Jeyes Fluid, Gloves etc.	24.83
106262	125	Viking	Sationery	<u>98.11</u>
				<u>52642.21</u>

Direct Debits and Charges:

02/7/18 D.D.	P.W.L.B.	1671.04
02/7/18 D.D.	F.C.C.	977.00
12/7/18 Chg	H.S.B.C.	20.00
16/7/18 D.D.	Scottish Power	150.00
01/8/18 D.D.	F.C.C.	977.00
11/8/18 Chg	H.S.B.C.	20.00
16/8/18 D.D.	Scottish Power	150.00
21/8/18 D.D.	British Gas	<u>177.69</u>



4142.73

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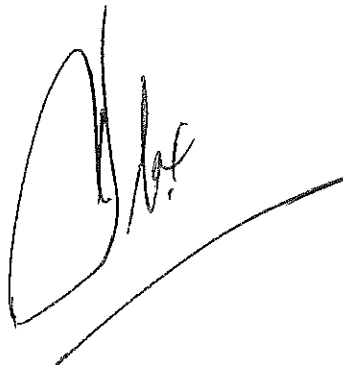
058826 Valid Flint Pavilion Sports Centre Earl Street, Flint, Flintshire, . CH6 5ER
Application for approval of details reserved by condition no's: 3, 4, 7, 10, 11, 12 and 15 attached to
planning application reference 057263 Planning-Approval of details reserved by condition
Hollins Murray Group

058844 Valid 47 Min Awel, Flint, Flintshire, . CH6 5TG Extension of existing utility room and
extension of existing garage to create a small office to the rear of the property. Section 192 Mr
Simon Dorey.

058678 Consultation Period Paper Mill Lane and Old Paper mill Lane, Oakenholt, CH6 5TD
Outline application for the erection of a single dwelling for affordable housing purposes.
Planning-Outline Vernon Developments 21/09/2018

058650 Consultation Period Croes Atti Off Prince of Wales Avenue, Oakenholt, Flintshire,
Change of house types to plot 62 and 65 and the reposition of plots 63,64 and 66
Planning-Full (Building Works) Anwyl Construction Co Ltd 20/09/2018

058865 Valid Bolingbroke Heights, Flint, Flintshire, The development will be a canopy fitted to
the entrance of Bolingbroke Heights, the canopy won't be coming forward of the building line.
Planning-Full (Building Works) Flintshire County Council Capital Works Team

A handwritten signature in black ink, consisting of a large, stylized initial 'D' followed by a series of loops and a long horizontal stroke extending to the right.

27

28

***FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT***



***MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL***

***TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW***

**J. ANDREW LOVERIDGE
TOWN CLERK**



FLINT TOWN COUNCIL

CYNGOR TREF Y FFLINT

J. Andrew Loveridge
Town Clerk

email: townclerk@flinttowncouncil.co.uk

NOTICE IS HEREBY GIVEN that the meeting of the Flint Town Council will be held in the Council Chamber, Town Hall, Flint, and for the said Town on **Monday 15th October, 2018, at 7.00 p.m.** and your attendance at such Meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, or Order or Orders, and to take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 8th Day of October, 2018.

J. Andrew Loveridge

Town Clerk

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

*Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414*

Before the Town Mayor opens the Meeting his Chaplain will say prayers:

A G E N D A

1. Apologies:

2. Declarations of interests –Member's Code of Conduct

3. Minutes:

To confirm as a correct record the Minutes of the proceedings of the Flint Town Council Meeting held on Monday 24th September 2018.

4. To consider and approve the schedule of accounts. Direct Debits and Standing Orders for payment to include those deferred at the last meeting.

The Town Clerk will report.

5. To consider the planning applications on the schedule tabled.

6. Town Hall Refurbishment

The Town Clerk will report.

7. To consider arrangements for the commemoration of the centenary of the end of World War one 1918-2018.

The Town Clerk will report.

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of the Flint Town Council, held in the Council Chamber, Town Hall, Flint, on Monday the 24th September, 2018.

PRESENT:

The Town Mayor, Councillor D.L. Cox, J.P., (in the Chair)
Deputy Mayor, Councillor Mrs. N. Davies.

Councillors: Mrs. J. Cunningham, P. Cunningham,
M. Evans, Reverend B. Harvey, , M/s R. Johnson
S.K. License, M.W. Moore, Miss S. Moore
Mrs. M. Perfect, Mrs. V. Perfect.

APOLOGIES FOR ABSENCE:

Councillors: M/s M. Buckley, J. Johnson
Mrs. L. Jones, J.P.

IN ATTENDANCE:

J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams.

45.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

There were no declarations made.

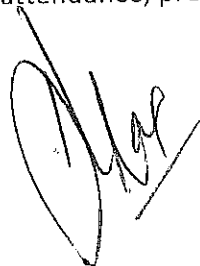
46.

PRESENTATION OF GIDEON BIBLE TO THE TOWN MAYOR BY THE GIDEON SOCIETY.

The Town Mayor welcomed Mr Tom Williams of the Gideons Society to the meeting and invited him to address the Council. Mr Williams explained that the Society was not just about Bibles in Hotel rooms although it was famous for that and he explained the valuable work carried out by the Society in the community, schools, hospitals and even prisons. The Society was well aware of the challenges facing local authorities in the discharge of their functions and therefore of the importance of the work done by the Town Council The vital importance of the core beliefs set out in the bible in underpinning all this work could not be overemphasised .Mr Williams was therefore pleased to present to the Town Council a Gideon bible for guidance and being aware that its size might impede daily use he also presented a smaller personal bible for the Mayor to carry with him which hopefully would afford him comfort and support in the discharge of his duties .The Town Mayor thanked Mr Williams and it was :-

Resolved:-

That Mr Williams be thanked for his attendance, presentation and gifts.



8. To consider the position and take action relating to the co - option of a member

The Town Clerk will report.

9. Audit arrangements, Annual report and Final Accounts for the Year ending 31st March 2018

The Town Clerk will report.

10. To consider the process of tendering for the Town's Xmas lights 2019 and beyond .

The Town Clerk will report.

11. To consider any urgent business arising which cannot await the next meeting of the town council and /or matters arising from the decision not to constitute standing committees this year until further review

The Town Clerk will report.

TOWN CLERK

47.

PRESENTATION OF DONATIONS TO THE ORGANISATIONS ASSISTING WITH THE FLINT FESTIVAL 2018.

The Town Mayor invited Councillor Mrs M Perfect, the Town Council's lead member in organising the Festival to join him at the lectern to make the introductions of the representatives of the clubs and organisations involved in the Festival who were to receive the donations as decided by the Town Council. Councillor Mrs Perfect then called those representatives forward, each in turn and having said a few words about each activity gave the donation to The Town Mayor for him to make the formal handover and express the thanks of the Town Council to the Air Cadets, Army Cadets, Flint Football Club, Flint Rugby Club, Flint RNLI, Infinity Morris Dancers, Irish Dancers, River Dee Community Church, the Poppy Appeal and the Karate Club. Following the presentation and the address by the Town Mayor, a number of members voiced their approval of the work of the organisations and it was:-

Resolved:-

That all concerned be thanked for their contribution to the Festival.

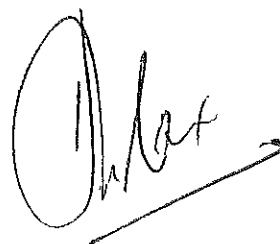
48.

A RETURN OF MEMBERS ALLOWANCES AS REQUIRED BY INDEPENDENT REMUNERATION PANEL FOR WALES FOR THE MUNICIPAL YEAR 2017-18.

The Town Clerk reminded members of the obligation to submit a return of members allowances paid in the year 2017-2018 to the Independent Remuneration Panel. He advised members that consistent with their previous resolutions that return would show that no allowances had been paid as the council had expressly voted against making a basic allowance and the Town Mayor and the Deputy Town Mayor had only received reimbursement of expenses incurred as opposed to an allowance. This was therefore a "NILL" return, he was nonetheless required to make it. The situation would be different next year as the Council was now obliged to pay a basic allowance to all councillors unless they as individuals renounced their entitlement. Any member who did not decline their entitlement would be recorded in the return as having received the basic allowance.

Resolved:-

That the town Clerk be authorised to make the Nill return for the year 2017-18 as described by him and that members note to position for future Years and act accordingly.

A handwritten signature in black ink, appearing to be 'J. H. H. H.', with a long horizontal line extending from the bottom right of the signature.

49.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS, STANDING ORDERS AND DIRECT DEBITS FOR PAYMENT.

The Town Clerk informed members that through an oversight the schedule had not been brought to the meeting and he therefore invited members to defer this item to the next meeting.

Resolved:-

That the Town Clerks comments be noted and that this item be deferred to the next meeting on the 15th October to be taken with the schedule for that meeting.

50.

TO CONSIDER THE PLANNING APPLICATIONS ON THE SCHEDULE TABLED:

The Town Clerk informed members that no applications had been received from the County Council .

Resolved :-

That the position be noted

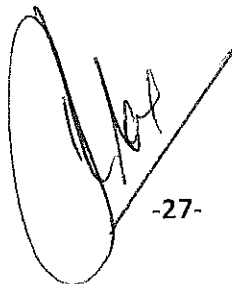
51.

TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND/OR MATTERS ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW:

The Town Clerk informed members that there were no such matters arising.

Resolved:-

That the position be noted



-27-

Nov. 2018

***FLINT TOWN COUNCIL
CYNGOR TREF Y FFLINT***

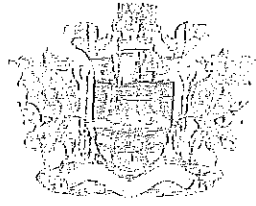


***MINUTES AND REPORTS
OF COMMITTEES
FOR
MEETINGS OF THE COUNCIL***

***TOWN HALL
MARKET SQUARE
FLINT
CH6 5NW***

**J. ANDREW LOVERIDGE
TOWN CLERK**

FLINT TOWN COUNCIL



CYNGOR TREF Y FFLINT

J. Andrew Loveridge
Town Clerk

email: j.love@flint.gov.uk

NOTICE IS HEREBY GIVEN that a Meeting of the Flint Town Council,

will be held in the Council Chamber, Town Hall, Flint, on

Monday 26th November 2018, at 7.00 pm

and your attendance at such meeting is hereby requested.

The business to be transacted thereat is to make and pass such Resolution or Resolutions, Order or Orders, and take such steps as may then be determined in the several matters specified in the Agenda attached hereto.

Dated this 19th Day of November, 2018.

J A Loveridge

Town Clerk

*Town Hall, Market Square, Flint, .CH6 5NW.
Telephone: 01352 734414*

*Neuadd Y Dref, Y Farchnad, Y Fflint.
Ffon: 01352 734414*

Before the Town Mayor opens the Meeting his Chaplain will say prayers:

A G E N D A

1. Apologies:

2. Declarations of interests –Member's Code of Conduct

3. Minutes:

To confirm as a correct record the Minutes of the proceedings of the Flint Town Council Meeting held on Monday 15th October 2018.

4. To consider and approve the schedule of accounts, Direct Debits and Standing Orders for payment as circulated to members

5. To consider the planning applications on the schedule tabled.

6. Town Hall Refurbishment

The Town Clerk will report upon this standing item

7. To consider the report of the co-option panel of members and receive a recommendation for co- option .

8. To review the operation of the Council's revised working arrangements upon the expiry of the agreed trial period and to act accordingly .

9. Internal audit arrangements and plan 2018- 2019

The Town Clerk will report.

10. To consider the process of tendering for the Town's Xmas lights 2019 and beyond.

The Town Clerk will report.

11. To consider the works carried out at the Top Shops

Councillor V Perfect will elaborate

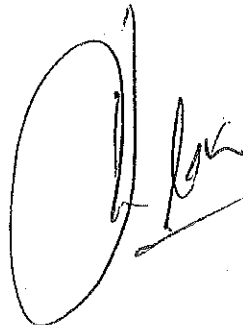
12. To consider a diary of meetings for the balance of the Municipal Year.

13. To consider any urgent business arising which cannot await the next meeting of the town council and /or matters arising from the decision not to constitute standing committees this year until further review

The Town Clerk will report.

J A Loveridge

TOWN CLERK

A handwritten signature in black ink, appearing to be 'J A Loveridge', written in a cursive style.

FLINT TOWN COUNCIL

The Minutes of the proceedings of a meeting of the Flint Town Council, held in the Council Chamber, Town Hall, Flint, on Monday the 15th October, 2018.

PRESENT: The Deputy Town Mayor, Councillor Mrs. N. Davies (in the Chair).
Councillors: M/s M. Buckley, P. Cunningham, Reverend B. Harvey,
J. Johnson, Mrs. R. Johnson, Mrs. L. Jones, J.P., S.K. License,
M.W. Moore, M/s S. Moore, Mrs. M. Perfect, Mrs. V. Perfect,
I.B. Roberts.

APOLOGIES FOR ABSENCE: The Town Mayor, Councillor D.L. Cox, J.P.
Councillors: Mrs. J. Cunningham, M.E. Evans.

IN ATTENDANCE: J.A. Loveridge, Town Clerk.
Mrs. S.C. Williams, P.A. to the Clerk.

52.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT:

Councillors P. Cunningham, and the Reverend B. Harvey, declared an interest in Accounts for Payment, Voucher No: 149 and took no part in the consideration of that matter

53

Minutes:

RESOLVED:-

That the Minutes of the proceedings of the Flint Town Council Meeting held on Monday 24th September 201 be corrected to show that the minutes of the previous meeting on the 10th September were confirmed as a correct record and that the Forename of the Gideons Representative was John and subject thereto be signed as true and correct record by the Deputy Town Mayor, Councillor Mrs. N. Davies.

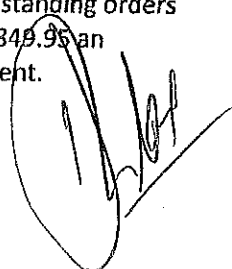
54.

TO CONSIDER AND APPROVE THE SCHEDULE OF ACCOUNTS. DIRECT DEBITS AND STANDING ORDERS FOR PAYMENT TO INCLUDE THOSE DEFERRED AT THE LAST MEETING:

Members considered the attached schedule of accounts, standing orders and direct debits for payment which included those deferred from the meeting of the 24th September and it was:-

RESOLVED:

That that the attached schedule of accounts, standing orders and direct debits for payment totalling: £31,849.95 and £2,247.00 respectively be approved for payment.



55.

TO CONSIDER THE PLANNING APPLICATIONS ON THE SCHEDULE TABLED:

1. Amendments to Submitted Application:

Plan No: 058464
Proposal: Proposed new dwelling and site manager's office to support existing and recently approved traveller site (planning ref: 057786).
Location: Huntleys Yard, Chester Road, Oakenholt, Flint.

PLANNING APPLICATIONS CONSULTATION:

1. Plan No: 058980
Proposal: Alterations to shopfront and replacement of existing fascia and projecting signage with new.
Location: Specsavers, 33A Church Street, Flint.
2. Plan No: 058873
Proposal: Construction of detached dwelling.
Location: 34 Halkyn Road, Flint.
3. Plan No: 058957
Proposal: Demolition of existing outbuilding, installation of New fuel tanks, etc.
Location: Former Jones Motor Services, Chester Road, Oakenholt.

RESOLVED:

- (a) That the first item, Plan No 058464, be objected to on the same grounds as when the application was submitted namely overdevelopment , highway safety. loss of amenity and that the development be limited to that already approved as to grant further approval would undermine the nature of the original grant .

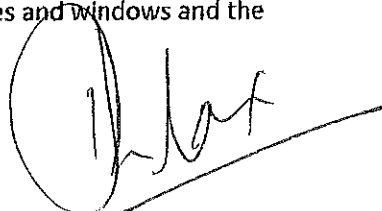
AND

- (b) That no objections be raised in respect of either of the other two applications listed.

56.

TOWN HALL REFURBISHMENT:

The Town Clerk reported that there had been little progress and that the Architects had now issued a formal notice of non-completion to the Contractor. This was a regrettable situation and work had now to be done to establish a suitable programme for completion of the works. The major outstanding items were the Stonework to the ground floor entrances and windows and the

A handwritten signature in black ink, appearing to be 'J. Hart', is written over a horizontal line at the bottom right of the page.

replacement of windows and the double glazing of the Balcony doors. Time was pressing with Heritage initiative due to finish and so whilst the Council could look to recover some damages it also had to consider options including perhaps severing some work from the contract and awarding to a specialist or accepting that the delays with stone supplies may only be exasperated by such action , He emphasised that the Contractor's work that had been done was first class and there were no concerns as to quality which made it particularly sad that the contractor appeared to have simply overstretched itself financially which had led to an accumulation of delays . It was unlikely that work would be finished much before Xmas but he was working with Architect and the FCC Conservation architect to achieve a satisfactory outcome .There followed a general discussion and it was:-

RESOLVED:

That the Town Clerk do continue to exercise his powers to act in consultation with the Town Mayor and upon the advice of the council's architect and that updates be reported to each meeting until completion of the works.

57.

TO CONSIDER ARRANGEMENTS FOR THE COMMEMORATION OF THE CENTENARY OF THE END OF WORLD WAR ONE – 1918 – 2018:

The Town Clerk reported the placement of poppies and silent soldiers around the Town , the Mural and the arrangements that had been made by The Leader of the Council, Councillor the Reverend Brian Harvey and himself with the Chair of the Royal British Legion Flint branch and the poppy appeal organiser for Flint after a number of meetings. He detailed the events that had been agreed and suggested a draft **PROGRAMME OF REMEMBRANCE** advertisement for consideration.

Thursday 8th November 2018

2.30 pm Mr Peter Metcalfe talk at Flint Library

6.30 pm St Mary's& St David's Church a Commemorative service

Sunday 11th November

9.30 am St John's Church, Armistice Day service.

10.45 am Service at the cenotaph leading to the 2 minutes silence

2.45 pm The traditional parade from the Royal British Legion to the traditional service at the Cenotaphs followed by a parade through the town

7.00pm The lighting of the Flint Beacon at the RNLI

Members discussed this Programme and Councillor Michelle Perfect offered to improve upon the draft advertisement and place it on the Council's Facebook page and following a short discussion as to timing of events it was :-

RESOLVED:

That the programme be approved and that the Town Clerk proceed Accordingly and that Councillor Perfect's offer be accepted and that she be authorised to operate the Facebook Account

58.

TO CONSIDER THE POSITION AND TAKE ACTION RELATING TO THE CO-OPTION OF A MEMBER:

The Town Clerk reported that there had been more than one application received from qualified persons interested in co-option. He suggested that the appropriate process to follow would be the same as in the previous co-option and to convene a member panel of between 3 and 5 members with the Town Mayor if he was well enough and such other members as the Town Clerk may decide in consultation with either or both of those members. That panel shall be authorised to bring forward a recommendation to the next full meeting of the Council of their preferred candidate for co-option. The leader of the Council recommended this process and ruled himself out of consideration for service on the panel.

RESOLVED:-

That the Town Clerk be authorised to select a member Panel of between 3 and 5 members in consultation with either or both of the Town Mayor and Councillor Mrs L.B. Jones JP and that the panel do proceed to bring forward a preferred candidate for co option to the next meeting .

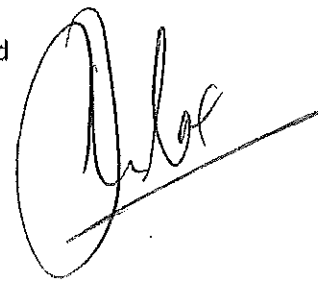
59.

AUDIT ARRANGEMENTS, ANNUAL REPORT AND FINAL ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2018:

The Town Clerk referred to the report from the External Auditor full copies of which had been circulated to all members and confirmed that this was the first meeting since the receipt of the document at which it could be considered. It should have been available by 30th September but it was not. There was however little new in the report. The qualification had previously been reported to members and was to be addressed by way of the internal audit follow up as also previously discussed and considered. That being so there was little that needed comment. The Town Clerk explained that the reference in the report to S137 Payments was factually incorrect and had been inserted without either question of him or discussion with him by the auditors. He had complained about this and been told that it was only a comment and not a qualification and was therefore not something of importance. Since it was arguable that one of the payments given under S137 could have been made under another act they felt that the comment should stand even if all the others were correctly allocated to S137. Members noted that they had been over the substantive issues many times now and that the basis for the qualification had been well trailed at previous meetings so that subject to what the Clerk had said about S 137 payments there were no surprises and nothing that required further action and it was :-

RESOLVED:-

That the report of the External Auditor be received and duly noted

A large, stylized handwritten signature in black ink, likely belonging to the Town Clerk or a council member, is written over the resolution text.

60.

TO CONSIDER THE PROCESS OF TENDERING FOR THE TOWN'S CHRISTMAS LIGHTS 2019 AND BEYOND:

The Town Clerk advised members that the contract for the Xmas lights was in its final year and it seemed sensible to proceed to tender for a further period. The Town would be the owner of the lights which would have between 3 and 5 years working life left and so the Council should achieve a saving on the whole scheme. The main Contractor would wish to tender and he was aware of one other local contractor who was known to the council and who subcontracted to the main contractor for the Town's display who would be interested in tendering and he would endeavour to find at least one more to satisfy standing orders and good practice. The Leader of the Council emphasised the importance of the Town's Xmas lights which were the envy of most in north Wales. He felt that only contractors who could supply and maintain such complex displays should be invited and he expected to see a rigorous vetting process. After further general discussion it was:-

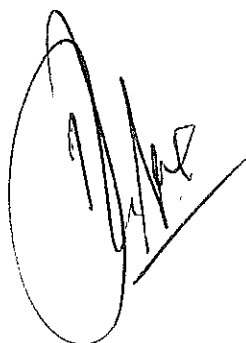
RESOLVED:-

That the Town Clerk be authorised to prepare to invite tenders from suitably qualified suppliers for the provision of Xmas lights from Christmas 2019 for a period of between 3 and 5 years

61.

TO CONSIDER ANY URGENT BUSINESS ARISING WHICH CANNOT AWAIT THE NEXT MEETING OF THE TOWN COUNCIL AND/OR MATTER ARISING FROM THE DECISION NOT TO CONSTITUTE STANDING COMMITTEES THIS YEAR UNTIL FURTHER REVIEW:

There were no such issues but the Town Clerk drew Members attention to Queens Canopy Planting event this coming Friday

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ACCOUNTS FOR PAYMENT - SEPTEMBER/OCTOBER 2018

<u>Ch.No</u>	<u>V.No</u>	<u>Payee</u>	<u>Detail</u>	<u>Amount</u>
106260	123	Cash	Salaries	513.69
106261	124	Cash	Reimburse B. Tyson Van Repairs	220.00
106265	128	F.C.C.	CCTV Maintenance	11522.10
106266	129	F.C.C.	Contribution to Coastal Path	2000.00
106267	130	British Telecom	Telephone and Broadband	81.88
106268	131	Cash	Salaries	507.65
106269	132	R.B.L. Flint Branch	Silent Soldiers	600.00
106270	133	Les Miles des Marches	Medieval Event - Festival	250.00
106271	134	Army Cadets	Donation	300.00
106272	135	Flint Football Club	Donation	300.00
106273	136	Flint Rugby Club	Donation	300.00
106274	137	R.N.L.I. (Flint Branch)	Donation	300.00
106275	138	Poppy Appeal (Flint Branch)	Donation	300.00
106276	139	Morris Dancers	Donation	300.00
106277	140	Irish Dancers	Donation	300.00
106278	141	Karate Club	Donation	300.00
106279	142	River Dee Community Church	Donation	300.00
106280	143	Air Cadets	Donation	300.00
106281	144	J.A. Loveridge	Reimburse Vehicle Tax for Van	250.00
106282	145	Cash	Salaries	509.66
106283	146	September	Salary	1600.28
106284	147	H.M.R.C.	Tax and N.I.	2085.80
106285	148	J.A. Loveridge	Paint re Mural "Silent Soldier"	74.00
106286	149	Matthew Warburton (Clockmaker)	Repairs to Church Clock	130.00
106287	150	Allan Baines	Watering of Hanging Baskets	2056.00
106288	151	Aura Conservation	Invoice No: 10157 - Payment of VAT	1757.84
106289	152	Dwr Cymru	Water Rates - Meter	687.79
106290	153	Cash	Salaries	526.51
106291	154	Cash	Salaries	494.80
106292	155	A. Shuttlewood (Replace Cheque)	V. No. 83 - Ch. No. 106220	36.00
106293	156	E.C.S. Ltd. (Replace Cheque)	V. No. 84 - Ch. No. 106221	211.20
106294	157	Gareth Richards (Replace Cheque)	V. No. 107 Ch. No. 106244	75.00
106295	158	AVS	Annual Maintenance Microphones	1449.00
106296	159	R. Dodd Electricals	Remove and Replace Water Pump	50.00
106297	160	H.M.R.C.	Tax and N.I.	969.84
106298	161	Flint Filling Station	Diesel	98.70
106299	162	Canda Copying	Photocopying Services	78.00
106300	163	Huws Cray	Cable Ties	14.21
				<u>31849.95</u>
01/09	D.D.	F.C.C.		977.00
05/09	S.O.	Canda		123.00
13/09	Charges	H.S.B.C.		20.00
17/09	D.D.	Scottish Power		150.00
01/10	D.D.	F.C.C.		977.00
				<u>2247.00</u>

